

Call for Façade Improvement Program Grant Applications!

The City of South Daytona established a Façade Improvement Program for the revitalization of the U.S.1/S. Ridgewood Avenue commercial corridor located in the redevelopment district. Funding for the improvements are derived from a portion of the Redevelopment Trust Fund and therefore may only be expended within the community redevelopment district (see map below). The program is considered a matching grant program and funds are available on a first-come, first-served basis.

Applications may be picked up at City Hall in the Community Development Office or found on the Community Redevelopment Area (CRA) page on the city website: www.southdaytona.org. You may submit your application in person or email it to prippey@southdaytona.org. Do not hesitate to call for assistance with your application.

Application cycle opens – January 3

Applications due – February 1, 2017

Application review period – February 2 – 28, 2017

Community Redevelopment Agency (CRAG) Board meets to review projects – March 14 or 28, 2017

Project start date – April 3, 2017

Completion date – September 15, 2017

The City of South Daytona will match an approved applicant's project costs up to a maximum of 50 percent, with a total grant award not to exceed \$5,000 for single storefronts and \$15,000 for multi-storefronts. The City reserves the right to limit individual awards to 25% of the entire program budget per fiscal year based upon funding levels.



Eligible Improvements:

- New stucco or repair or stucco
- New windows or doors
- Masonry work
- Removal of false material or addition of new material to enhance façade appearance
- Landscaping, planters, irrigation
- Painting (all colors must be approved)
- Signs
- Decorative fencing
- Awnings/canopies
- Lighting of exterior

The images below are illustrations of Florida Vernacular and Mediterranean styles and other approved design elements. For more examples, please consult the South Ridgewood Avenue Corridor Design Guidelines on the CRA page at www.southdaytona.org.



City of South Daytona Community Redevelopment Area Facade Improvement Program Application Form

This grant targets commercial properties in the CRA District of South Daytona. Proposed work must be consistent with the City's overall goals for an improved redevelopment district. Applicant must be the property owner.

I. APPLICANT INFORMATION

Contact Person Name : _____

Legal Name of Business: _____

Property Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____ E-mail Address: _____

Nature of Business (please list products/services provided): _____

City of South Daytona Business Tax Receipt Number: _____

Volusia County Business Tax Receipt Number: _____

Date the Business Was Legally Established: _____ State: _____

Legal Form of Business (Please Check One):

Corporation

Sole Proprietorship

Partnership

Limited Liability Company

II. PROJECT DESCRIPTION

Project General Description (Summarize project to include as much detail about visual and structural improvements as possible. Attach additional sheets if necessary): _____

III. LIST OF ESTIMATED PROJECT COSTS (Please note that two (2) written estimates are required for each phase of work to be undertaken – attach additional sheets if necessary):

1. _____

Total Project Cost Estimate: \$ _____

2. _____

IV. DOCUMENTATION WHICH MUST BE ATTACHED TO THIS APPLICATION

Please include with this application at the time of submittal the following documentation:

Copy of current Volusia County Business Tax Receipt Number (if applicable)

Copy of current City of South Daytona Business Tax Receipt Number (if applicable)

Copy of City of South Daytona permits already received (if applicable)

Proof of insurance coverage for building

Copies of written estimates



V. APPLICATION SUBMITTAL

1. Please mail or drop off the completed application to City of South Daytona -Redevelopment Department

1672 S. Ridgewood Avenue, South Daytona, Florida 32121 **-OR-**

2. Applications and attachments may also be submitted electronically to prippey@southdaytona.org

For further information or questions regarding this program, contact the Redevelopment Department at (386) 322-3016 or the Community Development Department at (386) 322-3020.

***** Do Not Write Below This Line - For Office Use Only *****

Date application received: _____

Application Complete: Yes No. Additional information or documentation needed: _____

Additional information or documentation received: _____ Date: _____

Overview

The Facade Improvement Grant Program for the US1 Corridor-Redevelopment District has been established to encourage the improvement and beautification of exterior facades, parking and paved areas, and landscaping for existing development within the Community Redevelopment Area (CRA). The City will reimburse up to 50% of project costs, with a total grant award not to exceed \$5,000 for single storefronts and \$15,000 for multi-storefronts. Funds will be disbursed on a reimbursement basis. All projects must receive approval before the construction begins.

Evaluation Criteria

Projects will be evaluated by the City of South Daytona CRA Design Review Committee based on the following criteria.

- Compliance with design standards
- Quality and scope of proposed improvements
- Need for improvements
- Impact of improvements on project site
- Impact of improvements on redevelopment district
- Special factors

Guidelines

All improvements must be started within 30 days of application approval and completed within 120 days. All improvements must complement the size and shape of the building's architectural style. All improvements must be approved by City staff and comply with the City of South Daytona Design Standards for the US1 corridor. Major renovations may require review of the Community Redevelopment Agency board. All work must meet the City Code of Ordinances requirements. All applicants are responsible for acquiring the necessary City permits.

Application Process

1. Contact Redevelopment Department before beginning project to apply for grant.
2. Complete application form.
3. Photograph of existing building and an explanation of the intended improvements.
4. Renovations that do not require structural repairs may submit sketches or drawings of the proposed improvements. Improvements that require structural repairs must submit architectural or engineering plans.
5. Color chips of exterior paint colors; swatches/samples of colors to be used on awnings must be provided.
6. Two professional estimates of the cost of the intended improvements. Even if you intend to complete the work yourself, this will give the City the value of the labor you perform as the match for your grant.
7. Provide photographs of completed work.
8. Submit all receipts and/or canceled checks as proof of payment for materials and construction costs. All paid receipts must include name, address, phone number and license number of the contractor.
9. Request an inspection to ensure that the proposed project described in the grant application is complete and complies with all City codes and design standards.

Applicant

New and existing businesses located within the City of South Daytona's Redevelopment District along the US1 Corridor are encouraged to apply.

Improvements

Grant funds will reimburse applicants for the following improvements:

- New stucco or repair of stucco
- New windows and/or doors
- Masonry work
- Landscaping, planters and irrigation
- Painting (all colors must be approved before starting)
- Signs (removal of old signs and installation of new signs that are approved by City staff)
- Removal of false material or addition of new material to enhance facade appearance
- Pressure cleaning
- Decorative fencing
- Awnings
- Lighting of exterior

Getting Started

Simply return the application with a drawing or rendering of the proposed improvements and all other required information to the Redevelopment offices in City Hall. Applications must include a licensed contractor's cost estimate. City staff will review the project application and schedule a meeting with the applicant. Upon approval by the CRA Design Review Committee, construction may begin after the grant agreement is signed and the building permit is issued.

Disbursement

Funding is disbursed upon completion of the project, submittal of an itemized statement of costs, and a final inspection by the City's Building Department.

Contact

City of South Daytona - Redevelopment Department
1672 S. Ridgewood Avenue, South Daytona, Florida 32121
Phone: 386-322-3016 Fax: 386-322-3029 Web: www.southdaytona.org