

City of South Daytona
Community Development Department

1672 S. Ridgewood Avenue • South Daytona, FL 32119 • 386/322-3022 • Fax 386/322-3018



To: James L. Gillis Jr., City Manager
From: S. Laureen Kornel, AICP, Community Development Director
Date: April 2, 2024
Re: Consideration of approving Resolution No. 2024-10, authorizing the Mayor to sign the South Daytona Evaluation and Appraisal Notification Letter and Affidavit

According to Florida Statutes, each local government must evaluate its comprehensive plan at least once every seven years to determine if plan amendments are necessary. The municipality is required to notify the state land planning agency as to its determination. This notification must include an affidavit signed by the mayor of the responding municipality attesting that all elements of its comprehensive plan comply with Florida Statutes. The Florida Department of Commerce, Bureau of Community Planning and Growth, has asked us to notify them of our evaluation by May 1, 2024.

Our Comprehensive Plan was last updated in 2018 and submitted to the State who found the document in compliance with Florida Statutes. Since the City is essentially built-out and lacks the ability to expand significantly in population, staff has completed our review of the Comprehensive Plan and determined that no amendments are necessary. After a thorough evaluation of our existing plan, staff has confirmed that the existing plan meets Florida Statutes as required.

As a result, staff is seeking authorization from the City Council (via Resolution No. 2024-10 attached) to allow the Mayor to sign the required affidavit. A copy of the required affidavit has also been attached to this memorandum for review. If the resolution is approved, a signed copy of the affidavit will be submitted to the FDC ahead of the imposed deadline.

RESOLUTION NO. 2024-10

**A RESOLUTION OF THE CITY OF SOUTH DAYTONA, FLORIDA,
AUTHORIZING THE MAYOR TO SIGN THE SOUTH DAYTONA
EVALUATION AND APPRAISAL AFFIDAVIT ATTESTING THAT ALL
ELEMENTS OF THE CITY COMPREHENSIVE PLAN COMPLY WITH
FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Each local government in the State of Florida is required to regularly review its comprehensive plan pursuant to Section 163.3191, F.S. to determine if plan amendments are necessary to reflect a minimum planning period of at least 10 years as provided in Section 163.3177(5) F.S. or to reflect changes in state requirements, or changes in local conditions since the last update of the comprehensive plan; and

WHEREAS, The Florida Department of Commerce, Bureau of Community Planning and Growth, published Evaluation and Appraisal Notification Schedule requires that the City of South Daytona submit an Evaluation and Appraisal Letter by May 1, 2024; and

WHEREAS, the City has completed the Evaluation and Appraisal Review of the Comprehensive Plan and determined that no amendments are necessary to implement statutory requirements since the last update to the Comprehensive Plan in 2018 when the state found the City's Comprehensive Plan in compliance; and

WHEREAS, the City of South Daytona authorizes the Mayor to sign the attached Affidavit in Compliance with Section 163.3191(1), Florida Statutes (Attachment A), attesting that all elements of its comprehensive plan comply.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA,
FLORIDA:**

Section 1. The City Council of South Daytona hereby authorizes the Mayor to execute the attached Affidavit in Compliance with Section 163.3191(1), Florida Statutes (Attachment A), attesting:

1. That all elements of the City of South Daytona Comprehensive Plan comply with subsection 163.3191(1), Florida Statutes.
2. That the adopted City of South Daytona Comprehensive Plan contains the minimum planning period of ten (10) years, as provided in Section 163.3177(5), Florida Statutes.
3. The population projections used in establishing the City's twenty (20) year planning period ending in 2035 are from the University of Florida's Bureau of Economic and Business Research (BEBR) Data Clearinghouse, which were based on the City's population estimated in the 2010 US Census.

Section 2. That this Resolution shall become effective immediately upon its adoption.

THIS RESOLUTION APPROVED ON FIRST AND ONLY READING this 9th day of April 2024 by the City Council of the City of South Daytona, Florida.

CITY OF SOUTH DAYTONA, FLORIDA

William C. Hall, Mayor

ATTEST: _____
James L. Gillis Jr, City Manager

APPROVED AS TO FORM AND LEGALITY:

Wade C. Vose, City Attorney

AFFIDAVIT OF
CITY OF SOUTH DAYTONA MAYOR WILLIAM C. HALL

STATE OF FLORIDA
COUNTY OF VOLUSIA

BEFORE ME, the undersigned authority, personally appeared City of South Daytona Mayor, William C. Hall, who being by me first duly sworn, on oath, deposes and says the following:

1. Affiant is the Mayor of the City of South Daytona.
2. Affiant hereby attests that all elements of the City of South Daytona Comprehensive Plan comply with subsection 163.3191(1), Florida Statutes.
3. Affiant hereby certifies that the adopted City of South Daytona Comprehensive Plan contains the minimum planning period of ten (10) years, as provided in Section 163.3177(5), Florida Statutes.
4. The population projections used in establishing the City's twenty (20) year planning period ending in 2035 are from the University of Florida's Bureau of Economic and Business Research (BEBR) Data Clearinghouse, which were based on the City's population estimated in the 2010 US Census.

FURTHER AFFIANT SAYETH NAUGHT.

William C. Hall, Mayor
City of South Daytona

The foregoing instrument was sworn to, subscribed and acknowledged before me by means of either ☐ personal presence or ☐ online notarization this _____ day of _____, 2024, by William C. Hall as Mayor of the City of South Daytona. He is personally known to me or has produced _____ as identification.

[Notary Seal]

Notary Public

Name typed, printed or stamped
My Commission Expires: _____