

City of South Daytona
Office of the City Manager

1672 S. Ridgewood Avenue • South Daytona, FL 32121 • 386/322-3014



MEMORANDUM

To: James L. Gillis Jr., City Manager
From: Becky Witte, Deputy City Clerk
Re: Consideration of approving Resolution No. 2023-05, appointing members to the Planning and Appeals Board and defining member terms
Date: March 3, 2023

In June 2022 the City Council appointed five members to the Planning and Appeals Board via Resolution No. 2022-15 and set term expiration dates. Following a vacancy, two members were appointed in January 2023, via Resolution No. 2023-01. A term expiration is set to occur on March 31, 2023. With this vacancy, there would be two open positions on the Planning and Appeals Board.

The current membership is as follows:

<u>Member</u>	<u>Term Expiration</u>
Petra Masci	March 31, 2023 – <i>Term Expiring</i>
Abe Agront, Jr. (<i>Reappointment</i>)	March 31, 2025
Phillip Trimarchi (<i>Reappointment</i>)	March 31, 2025
Eric Dickens (<i>Reappointment</i>)	March 31, 2025
Amanda Dietz	August 31, 2026
Jim Tuholski	August 31, 2026

The city advertised the board vacancies on the city website and posted the notice inside City Hall. The city received one application in response to our request.

Petra Masci has requested to continue her service on the Planning and Appeals Board.

Staff has thoroughly reviewed the applications received for completeness and content, paying attention to the applicant's past involvement in their community and desire to be on the Board.

Based on the review of the applications, staff recommends the City Council appoint the following applicants to the Planning and Appeals Board for the terms listed in the accompanying resolution.

<u>Member</u>	<u>Term Expiration</u>
Timothy Devine	August 31, 2025
Petra Masci	August 31, 2026

Staff recommends the City Council approve Resolution No. 2023-05 which will establish a full seven-member Planning and Appeals Board.

RESOLUTION NO. 2023-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA, FLORIDA, APPOINTING MEMBERS TO THE PLANNING AND APPEALS BOARD (PAB); PROVIDING FOR TERMS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council is responsible for selecting members to serve on City Boards; and

WHEREAS, in June 2022 the City Council appointed five members to the Planning and Appeals Board via Resolution No. 2022-15 and set term expiration dates with Petra Masci’s term ending in March 2023; and

WHEREAS, with the term ending and an outstanding vacancy, there are two open positions on the Planning and Appeals Board; and

WHEREAS, staff advertised the board vacancies on the city website and posted the notice inside City Hall and received an application in response to our request; and

WHEREAS, Petra Masci as requested to continue serving on the Planning and Appeals Board; and

WHEREAS, the City Council of the South Daytona hereby believes it is appropriate to appoint the board and set termination dates to ensure staggered terms.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA, FLORIDA:

Section 1. The following members are appointed to the Planning and Appeals Board (PAB) for the following terms:

<u>Member</u>	<u>Term Expiration</u>
Timothy Devine	August 31, 2025
Petra Masci	August 31, 2026

Section 2. That this Resolution shall become effective immediately upon its adoption.

THIS RESOLUTION APPROVED ON FIRST AND ONLY READING this 14th day of March 2023 by the City Council of the City of South Daytona, Florida.

CITY OF SOUTH DAYTONA, FLORIDA

William C. Hall, Mayor

ATTEST: _____
James L. Gillis Jr, City Manager

APPROVED AS TO FORM AND LEGALITY:

Wade C. Vose, City Attorney