

# City of South Daytona

## Office of the City Manager

1672 S. Ridgewood Avenue • South Daytona, FL 32119 • 386/322-3014



### MEMORANDUM

To: James L. Gillis Jr., City Manager

From: Becky Witte, Deputy City Clerk

Re: Consideration of awarding the Tree Trimming and Removal Services (Bid No. 23-B-006) to Duval Landscape Maintenance LLC and T&K Enterprises of Volusia County, Inc on an as needed basis within budgeted allocations per fiscal year.

Date: April 3, 2023

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The City's purchasing policy and best practices requires staff to solicit bids for each project. As some projects are recurring, staff recommends a formal bid process where pricing will be set and an agreement extending several years would be executed. These agreements assist in controlling costs, providing budget predictability and ensuring expectations from contractors are met through formal agreements.

On March 6, 2023, city staff advertised an invitation to bid for Tree Trimming and Removal Services for City Facilities, Emergencies, as well as for Code Enforcement Abatements. The invitation to bid was sent to over thirteen contractors, advertised in the Daytona Beach News Journal and on the City website. Two companies submitted bids, Duval Landscape Maintenance LLC and T&K Enterprises of Volusia County, Inc. Staff has reviewed the bids and finds both proposals acceptable and beneficial for the city. If approved the agreement terms will be for three (3) years with the option to renew for three (3) additional one-year terms thereafter.

Staff recommends the City Council award agreements for Tree Trimming and Removal Services (Bid No. 23-B-006) to both Duval Landscape Maintenance LLC and T&K Enterprises of Volusia County, Inc on an as needed basis within budgeted allocations per fiscal year.

**T&K Enterprises of Volusia County, Inc**  
**Bid 23-B-006**

**UPDATED BID FORM 8I:**  
**Bid – Price Sheet**

Cost to provide tree trimming, removal, stump grinding, and emergency service for a three (3) year period at fixed rates, to include all labor, materials and equipment, as described in the bid document:

**SECTION I: TREE TRIMMING HOURLY RATE, HAZARDOUS TREE REMOVAL HOURLY RATES & EMERGENCY HOURLY RATE:**

Item#	Description	Hourly Rate	
1	Routine & Scheduled TREE TRIMMING of HARDWOODS (any height); rate per CREW HOUR	\$ 335.25	
2	Routine & Scheduled TREE TRIMMING of PALM TREES (any height); rate per CREW HOUR	\$ 335.25	
3	Hazardous Conditions Tree Removal Rate; rate used in lieu of tree removal rates (below) for hazardous conditions in accordance with the bid; rate per CREW HOUR	\$ 415.10	
4	EMERGENCY Response Rate for Tree Trimming (any height) OR Tree Removal; two (2) hour response time in accordance with Scope of Work; rate per CREW HOUR	\$ 415.10	

**SECTION II: TREE REMOVAL (Non-hazardous, non-emergency, and accessible with bucket equipment) Price per Tree (All tree types):**

Item#	Diameter (DBH)/Routine & Scheduled	NOT including Stump Grinding	INCLUDING Stump Grinding
1	12" or under	\$ 335.00	\$ 385.09
2	13" to 24"	\$ 635.00	\$ 720.11
3	25" to 36"	\$ 2,275.00	\$ 2,520.05
4	37" to 48"	\$ 3,275.01	\$ 3,740.14
Item#	Height from ground	Price per Tree	
5	5' or smaller	\$ 25.10	
6	6' to 10'	\$ 85.11	
7	10' to 15'	\$ 215.09	
8	16' or higher	\$ 435.08	

**SECTION III: STUMP GRINDING (Routine & Scheduled):**

Item#	Diameter	Price per Stump (by diameter of stump)
1	12" or under	\$ 47.02
2	13" to 24"	\$ 85.11
3	25" to 36"	\$ 244.18
4	37" to 48"	\$ 464.71

**ADDED ITEM:** Subsurface Root Grinding (per hour rate): \$ 145.13 per hour.

**THIS UPDATED FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID.**

**Duval Landscape Maintenance LLC  
Bid 23-B-006**

**UPDATED BID FORM 81:  
Bid – Price Sheet**

Cost to provide tree trimming, removal, stump grinding, and emergency service for a three (3) year period at fixed rates, to include all labor, materials and equipment, as described in the bid document:

**SECTION I: TREE TRIMMING HOURLY RATE, HAZARDOUS TREE REMOVAL HOURLY RATES & EMERGENCY HOURLY RATE:**

Item#	Description	Hourly Rate	
1	Routine & Scheduled TREE TRIMMING of HARDWOODS (any height); rate per CREW HOUR	\$100.00	
2	Routine & Scheduled TREE TRIMMING of PALM TREES (any height); rate per CREW HOUR	\$100.00	
3	Hazardous Conditions Tree Removal Rate; rate used in lieu of tree removal rates (below) for hazardous conditions in accordance with the bid; rate per CREW HOUR	\$208.00	
4	EMERGENCY Response Rate for Tree Trimming (any height) OR Tree Removal; two (2) hour response time in accordance with Scope of Work; rate per CREW HOUR	\$208.00	

**SECTION II: TREE REMOVAL (Non-hazardous, non-emergency, and accessible with bucket equipment) Price per Tree (All tree types):**

Item#	Diameter (DBH)/Routine & Scheduled	NOT including Stump Grinding	INCLUDING Stump Grindig
1	12" or under	\$143.45	\$318.45
2	13" to 24"	\$716.66	\$891.66
3	25" to 36"	\$1,433.33	\$1,608.33
4	37" to 48"	\$2,223.00	\$2,398.00
Item#	Height from ground	Price per Tree	
5	5' or smaller	\$143.45	
6	6' to 10'	\$716.66	
7	10' to 15'	\$1,433.33	
8	16' or higher	\$1,433.33	

**SECTION III: STUMP GRINDING (Routine & Scheduled):**

Item#	Diameter	Price per Stump (by diameter of stump)
1	12" or under	\$318.45
2	13" to 24"	\$891.66
3	25" to 36"	\$1,608.33
4	37" to 48"	\$2,398.00

**ADDED ITEM:** Subsurface Root Grinding (per hour rate): \$ 114.31 per hour.

THIS **UPDATED** FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID.