

**City of South Daytona**  
**Office of the City Manager**

1672 S. Ridgewood Avenue • South Daytona, FL 32119 • 386/322-3014



**MEMORANDUM**

To: James L. Gillis Jr., City Manager  
From: Becky Witte, Deputy City Clerk  
Re: Consideration of approving the reappointment of Christy Gillis as representative on the Volusia Growth Management Commission (VGMC) as well as the appointment of Kathryn Meagher to the River to Sea TPO (R2CTPO) Citizens' Advisory Committee (CAC).  
Date: May 24, 2023

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**Volusia Growth Management Commission (VGMC) Reappointment:**

Attached for your review and consideration is an application of a resident interested in continuing to serve on the Volusia Growth Management Commission (VGMC). Currently, the Commission has one appointed Representative from the City of South Daytona. Mrs. Christy Gillis represents the City and is currently on the budget committee and her present four-year term is scheduled to expire on June 30, 2023. However, the City has been contacted by the VGMC and they are requesting that the City re-appoint Mrs. Gillis, if she is still interested in serving. Mrs. Gillis has represented the City of South Daytona on the Commission since February 2016, currently serves as the Secretary of the Commission, and Chair of the Commission's Budget Committee, and is interested in continuing to serve the City of South Daytona on this Board.

The City has not received any additional applications from interested residents willing to fill this appointed position.

**Citizens' Advisory Committee (CAC) Appointment**

Mr. Jack Delaney has served as the City's Citizens' Advisory Committee Member for the River to Sea Transportation Planning Organization (R2CTPO) since April 2016. He has recently requested the City find a replacement. Ms. Kathryn Meagher has volunteered to fulfill this role.

The Citizens' Advisory Committee (CAC) is responsible for providing citizen input and recommendations to the TPO Board concerning transportation planning and programming; for review of all transportation studies, reports, plans and/or programs; and for making recommendations to the TPO Board. Subcommittees, Task Forces and Working Groups are created by the CAC as necessary to investigate and report on specific subject areas of interest to the CAC. The CAC meets in the Airline Room at the Daytona Beach International Airport on the third Tuesday of each month at 1:15 p.m.

The City has not received any additional applications from interested residents willing to fill this appointed position. Ms. Meagher's application is attached to this memorandum for review.

Staff recommends the Council approve the reappointment of Christy Gillis as representative on the Volusia Growth Management Commission (VGMC) as well as the appointment of Kathryn Meagher to the River to Sea TPO (R2CTPO) Citizens' Advisory Committee (CAC).

**CITY OF SOUTH DAYTONA  
ADVISORY BOARD  
VOLUNTEER APPLICATION**

Thank you for your interest in serving the City of South Daytona. Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration for the appointment. You are welcome to attach a resume with the application.

Please choose the Board(s) for which you wish to apply. If applying for more than one Board, please number in the order of your preference.

<input type="checkbox"/> Planning and Appeals Board	6:00 p.m. 3 <sup>rd</sup> Wednesday of the month, as needed. Three-year term.
<input type="checkbox"/> Parks, Recreation and ADA Advisory Board	6:00 p.m. 3 <sup>rd</sup> Thursday of the month, as needed.
<input type="checkbox"/> TPO Bicycle / Pedestrian Advisory	Indigo Professional Center, 2570 W. Int'l Speedway Blvd., Suite 100, Daytona Beach. Regularly scheduled meetings of the BPAC shall be held on a day and time agreed upon annually by the Committee. Regular meeting dates and times may be changed by action of the BPAC Committee to accommodate desirable changes because of holidays and/or other reasons.
<input checked="" type="checkbox"/> R2CTPO Citizen Advisory Committee	The Citizens Advisory Committee meets the 3 <sup>rd</sup> Tuesday of every month except July and December which are typically cancelled. The meeting is at 1:30 p.m. in the R2CTPO Conference Room at 2570 W. International Speedway Boulevard, Suite 100, Daytona Beach. Any questions contact Pamela Blankenship at <a href="mailto:pblankenship@r2ctpo.org">pblankenship@r2ctpo.org</a> or call (386) 226-0422, ext. 20416.
<input type="checkbox"/> Volusia Growth Management Commission	Meets the 4th Wednesday of the month at 7:00 p.m. The meetings rotate between the east and west side of the County. The meeting on the east side meets at the City of Daytona Beach Commission Chamber and on the west side the meeting is held in the County Council Chambers in DeLand. Three-year term.

All the boards are subject to the "Sunshine Law". Board members must be a registered voter and a homestead resident of the city.

Members of the Planning and Appeals Board are required to file financial disclosures within 30 days of appointment and annually thereafter. You will receive the financial disclosure form from Deputy City Clerk, Becky Witte.

<b>PERSONAL (Please print)</b>			
<b>Name:</b>	Katheryn (Kathy) Meagher		
<b>Address:</b>	2448 Oriole Lane		
<b>City, State Zip:</b>	South Daytona, Florida 32119		
<b>Phone:</b>	386-760-6070	<b>Alternate Phone:</b>	
<b>Email Address:</b>	Katherynmghr2@gmail.com		
<b>Are you a homesteaded resident of South Daytona?</b>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>How long have you been a resident of South Daytona?</b>		Since 1965	
<b>Are you currently serving of a City Board?</b>		<input type="checkbox"/> Yes: _____ <input checked="" type="checkbox"/> No	
<b>Have you ever served on a City Board?</b>		<input checked="" type="checkbox"/> Yes: _____ <input type="checkbox"/> No	
<b>If yes, when and which Board?</b>		City of South Daytona Parks, Recreation and ADA advisory board until May 2023	

<b>Education and Experience</b>		
<b>Education</b>		
<b>High School</b>	Spruce Creek Senior High School	Graduation Date: 1977
<b>College</b>	Capella University Online- Ph.D. 2014 College UCF- Orlando- MBA 2008 Rollins College- Winter Park- MHR 2004	Graduation Date: 2014, 2008, and 2004 respectively
<b>Experience</b>		
<b>Work Experience:</b>		
<p>Auxilium Manus DEO- 501{c}3- 2017- Current President/Founder *Gives back to the community for Career Development and Toys for Joys. Organize and implement programs for those in need for sustainability per season of their life with 3 programs. "Investing in the Workforce"- Career Fairs/Career Development Workshops, "Toys for Joys"- Daytona Beach Boys/Girls Club, Annual Christmas Toy Store, S Daytona Elementary's Good Brings Hope Homeless 3<sup>rd</sup>-5<sup>th</sup> graders, plus local charities for toys/clothing distribution (see attachment), and "On a Mission Career Clothing Boutique/Everyday Wear".</p> <p>1st HR Matters LLC- 2002-Current HR Consultant/Business Partner *Consults for all HR Matters for small to mid-size businesses.</p>		

Educator: 2011- Current- \*Online Colleges teaching HR and Business courses.  
 Fall 2023- Liberty University- Online Adjunct HRM Instructor  
 2022-Current- University of AZ Global Campus- Online Associate HR Faculty  
 2015- Current- Indiana Wesleyan University- Online HRM Adjunct Faculty  
 2013-2020- Belhaven University- Online Adjunct HR Faculty  
 2011-2015- UCF- Adjunct HR Faculty (4 campuses)

2016-Current -\*Substitute teacher at South Daytona Elementary.

**Interests/ Activities:**

Improving lives with opportunities/career paths that enables one to be a success be it with career development/obtaining sustainable employment, volunteering to help out 501(c)3's and businesses reach its goals (i.e. Bev's House, Mr./ Ms. Mentoring for Underprivileged Youth, No Longer Fatherless (14-18 years old), DB Boys/Girls Club). Involvement of city boards/committees/City Chamber to advocate positive changes for prosperity of neighborhoods and businesses.

**Community Involvement:**

Served on the South Daytona Parks/Rec/ ADA Advisory Board, 3rd year in bringing the 7<sup>th</sup> Annual Christmas Toy Store to S. Daytona, 2014-2023- delivered toys to Mid Florida Head Start (Over 1,800 kids with 11,000 toys), provides free professional career development at DBs city community centers. 2021-2022-BOD for the Holly Hill Chamber of Commerce and Ambassador, 2020- 2023- HHCoc member. 2022- Coordinated the Mayors' Career Fair in Holly Hill. 2019- Current- Dickerson Center/Former MidTown Multi-Cultural Education Center-Free Career Development Workshops, 2022-Current- Volunteer Boys and Girls Club DB (2022-Provided over 500 toys to the center and their community, tutor 1<sup>st</sup>-5<sup>th</sup> graders after school).

**Why do you want to serve on a city board?**

I have sound judgment and the necessary skills in providing the boards' needs in being aligned with proactive development, that is compliant with code processes, and the desire to see improve the quality of the neighborhoods and opportunities for businesses to thrive in an ever changing environment. A passion to research/investigate current and new development matters in working with a professional group of citizens that have the best interest for all when safety, cost effectiveness, and efficiency is the utmost importance for each project. Being very analytical with skills to conduct extensive research within the transportation arena, I assure my views and inputs would be an asset of these future improvements for all residents and businesses and generations to come.

**References. Please list three (3) references (personal or business)**

<b>Name:</b>	Curtis Ransom (Spouse)	<b>Years known:</b>	30
<b>Address: City, State Zip:</b>	2448 Oriole Lane, South Daytona, FL 32119		

<b>Phone:</b>	386-760-6070	<b>Email Address:</b>	criighting@aol.com
<b>Name:</b>	Samantha Crouch (Former Executive Director of HHCoC) VP Of Small Business at the Daytona Beach Chamber	<b>Years known:</b>	3
<b>Address: City, State Zip:</b>	1066 Ridgewood Ave, Holly Hill, FI 32117		
<b>Phone:</b>	386-366-0857	<b>Email Address:</b>	samantha@daytonachamber.com
<b>Name:</b>	Vincent Terry (Daytona Beach Leisure Services Mgr)	<b>Years known:</b>	4
<b>Address: City, State Zip:</b>	308 S. Dr. Martin Luther King Jr. Blvd. Daytona Beach, FL 32115		
<b>Phone:</b>	386-212-8837	<b>Email Address:</b>	terryvincent@codb.com

I understand the responsibilities of being a board member, and I have adequate time to serve, if appointed.

Kathryn Meagler

Signature

May 20, 2023

Date

Please return this application to Becky Witte, Deputy City Clerk, City of South Daytona, at City Hall, 1672 S. Ridgewood Avenue, South Daytona or by email [bwitte@southdaytona.org](mailto:bwitte@southdaytona.org). Any questions, please call 386-322-3011.

## Auxilium Manus DEO Figures for the 7<sup>th</sup> Annual Christmas Toy Store & Community Organizations in 2022

Days of Annual Christmas Toy Store	Total Amount of Applications	Total Count of Children
Thursday Dec 15th	11	21
Friday Dec 16th	15	29
Saturday Dec 17th	13	59
S. D. ELEMENTARY Good Brings Hope Homeless 3rd to 5th graders Program	15	20- in the program/15- Siblings
<b>Total</b>	<b>54</b>	<b>154</b>

Community Deliveries	Amount of Children/Teachers' Rooms	Amount of Toys/Gifts
12 Mid Florida Head Start/Early Head Start	134/10	744/20
Pastor Jay Gibson-Homeless VCS Family Pregnancy Crisis	3	24 Toys/30 Clothing/10 Pairs of Shoes
First Baptist DB Bus Ministry	35	38
Beautiful Beginnings Day Care	28	66
Women's Resources (V Parker)	43	430/10 balls for facility
Children's Home Society via Lions Club-Carene Darcey	20	20
Relevant Champions Academy	34	32 Toys/2 Bikes
Boys and Girls Club/Community	71	600/12 Teachers' Rooms
Toy Store Volunteers	70/437	210/12 sporting good Balls/500
Chuck Ogden/ECC- HH Parade Distribution	16	120
Performing Arts Academy (Private School at KEDA)	500	500
PJ Party at FBD	30	120
Cyprus Aquatic Center	2	16 +8 outfits+2 pairs socks
Dollar Tree Mgr SD on US 1	161 kids/13 Adults	Clothes-58 bathing suits, 101 pair of shoes/2 floats/13 adult swimming suits
FBD Member	2	20
HHPD- Sgt Marquez	4	34
Hearthstone (Male Sober Home)	166	160/6 Bikes
Solutions by the Sea (Male Sober Home)	Clothes for 100 men	200 items/48 pairs of shoes
Roma- Living Assistant Home	Clothes for 40 men	40 items (shirts/shorts)
<b>Total # Children</b>	3 Males	15 items of clothes
	<b>1779 (1342/437)</b>	