

City of South Daytona



Office of the City Manager / Department of Finance

Post Office Box 214960 • South Daytona, FL 32121 • 386/322-3060 • FAX 386/322-3099

MEMORANDUM

To: James L. Gillis, Jr., City Manager

From: Jason E. Oliva, Finance Director

Re: **Resolution No. 2023-34**, adopting the Final Budget for the Fiscal Year Beginning October 1, 2023, and Ending on September 30, 2024.

Date: September 15, 2023

Issue: The Truth in Millage (TRIM) process informs taxpayers and the public about the legislative process by which local taxing authorities determine ad valorem (property) taxes. When levying a millage, taxing authorities must follow chapter 200 of the Florida Statutes which govern TRIM. State laws require that two formal public hearings be held in September to adopt the budget for the upcoming fiscal year, 2023-2024. The first public hearing to adopt a tentative budget was on September 11, 2023.

Solution: Resolution No. 2023-34 adopts the final budget. The budget for fiscal year 2023-2024 is attached in Exhibit A.

Recommendation: Staff requests council adopt the final budget.

Result: The City will remain in compliance with TRIM requirements. According to Florida law, failure to meet TRIM requirements will result in loss of revenue sharing for the taxing authority.

RESOLUTION NO. 2023-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA, FLORIDA, ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, on September 11, 2023, the City Council adopted a tentative budget following a public hearing as required by Section 200.065, Florida Statutes; and

WHEREAS, pursuant to Section 200.065, Florida Statutes, a public hearing on the final budget has been conducted by the City Council on September 26, 2023; and

WHEREAS, the City of South Daytona has set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2023-2024.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA OF VOLUSIA COUNTY, FLORIDA:

SECTION 1. The City Council of the City of South Daytona, Florida pursuant to the Charter of the City of South Daytona and Chapters 166 and 200, Florida Statutes, does hereby adopt the Final General, Enterprise, and all other related Fund Budgets, which are summarized and attached hereto as Exhibit "A" which may later be amended by the City Council.

SECTION 2. SEVERABILITY. If any section subsection or portion of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption by the City Council.

PASSED upon first and final reading at a regular meeting of the City Council held in the City of South Daytona, Florida, on the 26th day of September, 2023 at _____p.m.

**Signed: The City Council of the
City of South Daytona, Florida**

The Honorable William C. Hall, Mayor

Attest:

James L. Gillis, Jr., City Manager

Approved as to form and legality:

Wade C. Vose, City Attorney

Resolution 2023-34
Attachment "A"

	General Fund Fund Budget	Police Confiscated Fund Budget	Permits and Inspections Fund Budget	Redevelopment Trust Fund Budget	Transportation Fund Budget	Capital Project (Cell Tower) Fund Budget	Capital Project (ARPA) Fund Budget	Water & Sewer Enterprise Fund Budget	Stormwater Enterprise Fund Budget	Solid Waste Enterprise Fund Budget	Internal Service Fund Budget	Community Trust Fund Budget	Total All Funds Budget
REVENUES													
<u>Taxes</u>													
Ad Valorem Tax	\$ 4,900,505	\$ -	\$ -	\$ 3,478,697	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,379,202
Local Option Fuel Taxes	-	-	-	-	337,200	-	-	-	-	-	-	-	337,200
Franchise Fees	928,376	-	-	-	-	-	-	-	-	-	-	-	928,376
Utility Service Taxes	1,381,862	-	-	-	-	-	-	-	-	-	-	-	1,381,862
Communication Services Tax	444,660	-	-	-	-	-	-	-	-	-	-	-	444,660
Sub-Total	7,655,403	-	-	3,478,697	337,200	-	-	-	-	-	-	-	11,471,300
<u>Business Tax Receipts and Permits</u>													
Business Tax Receipts	175,185	-	-	-	-	-	-	-	-	-	-	-	175,185
Building Permits	-	-	312,935	-	-	-	-	-	-	-	-	-	312,935
Other Fees and Permits	1,510	-	-	-	-	-	-	-	-	-	-	-	1,510
Sub-Total	176,695	-	312,935	-	-	-	-	-	-	-	-	-	489,630
<u>Intergovernmental</u>													
Federal Grants	380,460	-	-	-	-	-	-	-	-	-	-	-	380,460
State Grants	-	-	-	-	736,136	-	2,000,000	-	-	-	-	-	2,736,136
State Shared Revenues	1,443,450	-	-	-	113,560	-	-	-	-	-	-	-	1,557,010
Grants-Other Local Units	106,430	-	-	-	-	-	-	-	-	-	-	-	106,430
Shared Revenues-Other Local Units	12,000	-	-	-	-	-	-	-	-	-	-	-	12,000
Payment in Lieu of Taxes	828,924	-	-	-	-	-	-	-	-	-	-	-	828,924
Sub-Total	2,771,264	-	-	-	849,696	-	2,000,000	-	-	-	-	-	5,620,960
<u>Charges for Services</u>													
General Government	9,480	-	-	-	-	-	-	-	-	-	239,670	-	249,150
Public Safety	22,750	-	-	-	-	-	-	-	-	-	-	-	22,750
Physical Environment	12,000	-	-	-	-	-	-	-	-	2,522,400	-	-	2,534,400
Water Utility	-	-	-	-	-	-	-	3,369,260	-	-	-	-	3,369,260
Sewer Utility	-	-	-	-	-	-	-	4,504,322	-	-	-	-	4,504,322
Culture/Recreation	87,575	-	-	-	-	-	-	-	-	-	-	-	87,575
Stormwater Management	-	-	-	-	-	-	-	-	1,336,860	-	-	-	1,336,860
Sub-Total	131,805	-	-	-	-	-	-	7,873,582	1,336,860	2,522,400	239,670	-	12,104,317
<u>Fines and Forfeitures</u>													
Judgements and Fines	32,400	-	-	-	-	-	-	-	-	-	-	-	32,400
Violations of Local Ordinances	10,350	-	-	-	-	-	-	-	-	-	-	-	10,350
Other Fines and Forfeitures	-	10,000	-	-	-	-	-	-	-	-	-	-	10,000
Sub-Total	42,750	10,000	-	-	-	-	-	-	-	-	-	-	52,750
<u>Miscellaneous</u>													
Interest Earnings	72,000	-	-	-	-	-	-	24,000	-	-	-	-	96,000
Special Assessment/Impact Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions and Donations	9,500	-	-	-	-	-	-	-	-	-	-	20,000	29,500
Other Miscellaneous Revenue	51,160	-	-	-	-	-	-	-	-	-	-	-	51,160
Sub-Total	132,660	-	-	-	-	-	-	24,000	-	-	-	20,000	176,660
<u>Other Sources</u>													
Transfer from Police Impact Fee Fund	68,000	-	-	-	-	-	-	-	-	-	-	-	68,000
Contributions from Enterprise Fund	313,636	-	-	-	531,000	-	-	-	-	-	-	-	844,636
Transfers from General Fund	-	-	-	-	251,219	-	-	-	-	-	-	-	251,219
Sub-Total	381,636	-	-	-	782,219	-	-	-	-	-	-	-	1,163,855
<u>Non-Operating Sources</u>													
Transfer from Reserves	42,000	-	20,000	-	75,000	-	4,000,000	295,000	-	70,000	-	-	4,502,000
Budgetary Transfer-Depreciation	-	-	-	-	-	-	-	586,500	556,400	-	-	-	1,142,900
Sub-Total	42,000	-	20,000	-	75,000	-	4,000,000	881,500	556,400	70,000	-	-	5,644,900
TOTAL REVENUES	\$ 11,334,213	\$ 10,000	\$ 332,935	\$ 3,478,697	\$ 2,044,115	\$ -	\$ 6,000,000	\$ 8,779,082	\$ 1,893,260	\$ 2,592,400	\$ 239,670	\$ 20,000	\$ 36,724,372

Resolution 2023-34
Attachment "A"

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EXPENDITURES													
<u>Contingency</u>													
Reserve Contingency	\$ 31,549	\$ -	\$ 6,824	\$ 11,025	\$ 6,294	\$ -	\$ -	\$ 15,626	\$ 6,385	\$ -	\$ 14,620	\$ -	\$ 92,323
Operating Contingency	<u>150,000</u>	<u>-</u>	<u>-</u>	<u>160,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>420,000</u>
Sub-Total	181,549	-	6,824	171,025	6,294	-	-	115,626	16,385	-	14,620	-	512,323
<u>General Government</u>													
Legislative	161,934	-	-	-	-	-	-	-	-	-	-	-	161,934
Executive	440,957	-	-	74,043	-	-	-	-	-	-	-	-	515,000
Financial and Administrative	441,697	-	-	57,390	-	-	-	-	-	-	-	-	499,087
Legal Counsel	155,100	-	-	-	-	-	-	-	-	-	-	-	155,100
Comprehensive Planning	394,458	-	326,111	2,239,518	-	-	-	-	-	-	-	10,000	2,970,087
Debt Service Payments	-	-	-	610,220	-	-	-	-	-	-	-	-	610,220
Information Technology	186,979	-	-	-	-	-	-	-	-	-	-	-	186,979
Other General Government	<u>672,757</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>672,757</u>
Sub-Total	2,453,882	-	326,111	2,981,171	-	-	-	-	-	-	-	10,000	5,771,164
<u>Public Safety</u>													
Law Enforcement	4,317,932	10,000	-	25,959	-	-	-	-	-	-	-	-	4,353,891
Fire Control	<u>2,212,062</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,212,062</u>
Sub-Total	6,529,994	10,000	-	25,959	-	-	-	-	-	-	-	-	6,565,953
<u>Physical Environment</u>													
Solid Waste Control Services	-	-	-	-	-	-	-	-	-	1,943,482	-	-	1,943,482
Debt Service Payments	-	-	-	-	-	-	-	218,020	314,880	-	-	-	532,900
Water and Sewer Service	-	-	-	-	-	-	5,000,000	7,629,986	-	-	-	-	12,629,986
Stormwater Management	-	-	-	-	-	-	-	-	1,342,895	-	-	-	1,342,895
Utility Billing	-	-	-	-	-	-	1,000,000	566,508	30,161	73,774	-	-	1,670,443
Public Works	-	-	-	-	-	-	-	-	100,530	44,144	-	-	144,674
Equipment Maintenance Service Fund	-	-	-	-	-	-	-	-	-	-	225,050	-	225,050
Roads and Streets	<u>-</u>	<u>-</u>	<u>-</u>	<u>160,542</u>	<u>2,037,821</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,198,363</u>
Sub-Total	-	-	-	160,542	2,037,821	-	6,000,000	8,414,514	1,788,466	2,061,400	225,050	-	20,687,793
<u>Economic Environment</u>													
Other Economic Environment	<u>-</u>	<u>-</u>	<u>-</u>	<u>140,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>140,000</u>
Sub-Total	-	-	-	140,000	-	-	-	-	-	-	-	-	140,000
<u>Culture/Recreation</u>													
Parks and Recreation	1,041,875	-	-	-	-	-	-	-	-	-	-	10,000	1,051,875
Community Center	208,611	-	-	-	-	-	-	-	-	-	-	-	208,611
Special Events	164,041	-	-	-	-	-	-	-	-	-	-	-	164,041
Summer/Spring Day Camp	-	-	-	-	-	-	-	-	-	-	-	-	-
Recreation Programs	<u>403,042</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>403,042</u>
Sub-Total	1,817,569	-	-	-	-	-	-	-	-	-	-	10,000	1,827,569
<u>Interfund Transfers Out</u>													
Transfer to General Fund	-	-	-	-	-	-	-	235,227	78,409	-	-	-	313,636
Transfer to ADA Advisory Committee Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Capital Project Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Internal Service Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Police Confiscated Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Transportation Fund	251,219	-	-	-	-	-	-	-	-	531,000	-	-	782,219
Transfer to Internal Service Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Amortization Expense	-	-	-	-	-	-	-	13,715	-	-	-	-	13,715
Transfer to Reserves	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>110,000</u>
Sub-Total	351,219	-	-	-	-	-	-	248,942	88,409	531,000	-	-	1,219,570
TOTAL EXPENDITURES AND TRANSFERS	\$ 11,334,213	\$ 10,000	\$ 332,935	\$ 3,478,697	\$ 2,044,115	\$ -	\$ 6,000,000	\$ 8,779,082	\$ 1,893,260	\$ 2,592,400	\$ 239,670	\$ 20,000	\$ 36,724,372