

**City of South Daytona  
City Council Meeting Minutes  
Tuesday, April 9, 2024, at 6:00pm**

City Council Chambers, 1672 S. Ridgewood Avenue, South Daytona, Florida  
and Facebook Live ([www.facebook.com/CityOfSouthDaytona](http://www.facebook.com/CityOfSouthDaytona))

**A. OPENING. Call to Order:** Mayor William C. Hall called the City of South Daytona Regular City Council Meeting to order at 6:00 pm.

**Roll Call:**

**Present:**

|                          |                                   |
|--------------------------|-----------------------------------|
| Mayor William C. Hall    | Councilman Brandon Young          |
| Vice-Mayor Eric Sander   | City Manager James L. Gillis, Jr. |
| Councilwoman Lisa O'Neal | City Attorney Wade Vose           |
| Councilman Doug Quartier |                                   |

**Pledge of Allegiance** led by Mayor William C. Hall followed by the **Invocation** led by Councilman Brandon Young.

**Item 5: City Manager Report:**

City Manager Gillis announced South Daytona is partnering up with Southern States Fishn' & Huntin' Magazine to hold our annual kids fishing tournament on Saturday, April 13th from 9:00 am until 2:00 pm at Reed Canal Park. He said pre-registration is available at the South Daytona Police Department or on the day of the event beginning at 8:30 am. Free rods and reels will be given out to all participating children.

City Manager Gillis said Sparkle Days will be held from April 15th through April 25th. He explained the history of Sparkle Days as an opportunity to Spring Clean. He recalled past Sparkle Day collections such as towing a car out of a pond and removing a boat from a tree.

South Daytona Community Trust's \$1,500 Academic Scholarship is now accepting applications, Mr. Gillis said. Submission Deadline is Tuesday, April 30, 2024, and applications are available on our City website or you can pick one up at the City Manager's office. He said the scholarship can go towards a college or trade school.

Mr. Gillis said the City will have a ribbon cutting for the newly renovated Magnolia Park on Thursday, May 2, 2024, starting at 10:30 am. He offered an invitation to come and enjoy the grand opening of the new park designed to promote the art of fishing.

**Item 6: City Attorney Report:**

City Attorney Wade Vose followed up on a legislative bill he expressed concern over last month. He said after further research the bill does not impact the City of South Daytona. He said he worked with Laureen Kornel, Community Development Director to confirm that all elements within the 7-year Comprehensive Plan Evaluation and Appraisal Report (EAR) had been satisfied before placing

the item on tonight's agenda. Attorney Vose recalled the continuing work on the new bargaining unit for general employees with PERC. He said the hearing officer rendered an option agreeing with the City's position. He said he feels positive about the future developments for this agreement.

**B. PROCLAMATION: April 14-20, 2024, as Public Safety Telecommunicators Week**

Mayor Hall read the Proclamation for Public Safety Telecommunicators Week and presented the Proclamation to Sheriff Chitwood and his team members Caroline D'Agati (911 Director), Shonna Foster (Floor Supervisor), Shequina Doby (Assistant Director), and Jessica Wagers (Training Coordinator Supervisor).

**C. CITIZENS TO BE HEARD:**

Michael Agri, Board Chair for the Port Orange South Daytona Chamber of Commerce, thanked the Council for their support. He discussed the upcoming event called A Tasteful Affair which showcases local restaurants. The event will be held from 5:00 pm to 8:00 pm on Thursday, April 25, 2024.

Carol Berlin (536 Northern Road) thanked the Council for the repaving of Northern Road. She discussed Code Compliance with a situation at Golfview Plaza regarding lighting. She discussed issues with the Crooks Den regarding noise.

**D. CONSENT AGENDA (Items 8-11):**

Mayor Hall introduced the Consent Agenda and said the matters included under the consent agenda are self-explanatory and not expected to require discussion for approval. Items will be enacted by one motion. If discussion is desired by any member of the City Council, that item must be removed from the consent agenda and considered separately.

**Item 8:** Approval of minutes: March 12, 2024, City Council Meeting.

**Item 9:** Consideration of approving an expenditure of \$209,467.67 for Spectrum to underground utilities on South Ridgewood Avenue from McDonald Street to Ridge Boulevard as budgeted in the Community Redevelopment Area (CRA) Fund Fiscal Year 2023-2024.

**Item 10: Resolution No. 2024-10.** A Resolution of the City of South Daytona, Florida, authorizing the Mayor to sign the South Daytona Evaluation and Appraisal affidavit attesting that all Elements of the City Comprehensive Plan comply with Florida Statutes; and providing an effective date. **First and only reading.**

**Item 11: Resolution No. 2024-11.** A Resolution by the City Council of the City of South Daytona, Florida authorizing the adoption of the 2023/2024 update to South Daytona's Annual Progress Report for the City's Floodplain Management Plan; proving for conflicting resolutions; providing for severability; and providing an effective date. **First and only reading.**

Motion to approve the consent agenda as presented by Vice-Mayor Eric Sander. Second by Councilwoman Lisa O'Neal. Motion carried unanimously.

**E. REGULAR AGENDA:**

**Item 12:** Consideration of approving the purchase of sewer lift stations manufactured by Smith and Loveless from the sole provider Hydra Service to replace Lift Stations #4 (Anastasia Drive near the

Ridge Traffic Circle), #6 (Valencia Road), #13 (Lantern Park) and #14 (Aspen Drive) to be installed by Danus Utilities in the amount of \$634,885 as budgeted in the current Fiscal Year.

City Manager Gillis explained updating our infrastructure is a benefit of being debt-free. The City allocated in the budget the replacement of Lift Station #4 at Anastasia Drive near Ridge Traffic Circle, #6 on Valencia Road, #13 inside Lantern Park, and #14 on Aspen Drive.

He said this is a continuation of our current mission of “Investing in Us” by replacing old and outdated infrastructure. All of our lift stations, with the exception of our larger ones, are manufactured by Smith and Loveless, he explained. We utilize the same manufacturer so that we only need one type of replacement part on the shelves should a component fail. This reduces spare inventory costs and increases our knowledge and experience with these particular types of stations. The sole source provider of Smith and Loveless parts and complete station packages is Hydra Service. He said for the installation of these Smith and Loveless units, staff requests utilizing the City’s agreement with Danus Utilities (executed in July 2023).

He concluded with a staff recommendation that the City Council approve the purchase of these lift stations manufactured by Smith and Loveless from the sole provider Hydra Service to be installed by Danus Utilities in the amount of \$634,885 as budgeted in the current fiscal year. These stations are made to order. As a result, if approved, the stations will be fabricated in four months, and all installed by Danus Utilities within three months when delivered.

Vice-Mayor Sander clarified for the record that it is Valencia Road instead of Valencia Drive as presented in the agenda memo.

Motion to approve by Vice-Mayor Eric Sander. Second by Councilman Doug Quartier. Motion carried unanimously.

**Item 13:** Consideration of approving the first, one (1) year extension of the Emergency Debris Hauling and Disposal Contracts with CrowderGulf, Ceres Environmental Services, and Philips & Jordan.

City Manager Gillis explained we are beginning to prepare for Hurricane Season. He said in 2019 the City partnered with Holly Hill and New Smyrna Beach on two RFPs for Emergency Debris Monitoring and Debris Hauling and Disposal. The term of the Contract was for five (5) years from the date of award with five (5), one (1) year renewal options. The contracts with CrowderGulf, Ceres Environmental Services, and Philips & Jordan expire in June 2024. Staff contacted the awarded Emergency Debris Monitoring and Debris Hauling and Disposal companies to request the first, one (1) year renewal (ending June 10, 2025).

In 2022, the City utilized the services of CrowderGulf while Holly Hill utilized Philips & Jordan. These two companies did an excellent job in our respective cities as compared to relying on a sole source to complete the cleanup in both municipalities.

He concluded with a staff recommendation that the City Council approve the first, one (1) year extension of the Emergency Debris Hauling and Disposal Contracts with CrowderGulf, Ceres Environmental Services, and Philips & Jordan.

Motion to approve by Vice-Mayor Eric Sander. Second by Councilwoman Lisa O'Neal. Motion carried unanimously.

**Item 14:** Consideration of approving the first, one (1) year extension of the Emergency Debris Monitoring Contracts with Tetra Tech, Thompson Consulting Services, and Rostan Solutions.

City Manager Gillis said this agenda item is tied to item 13. He again recalled in 2019, the City partnered with Holly Hill and New Smyrna Beach on two RFPs for Emergency Debris Monitoring and Debris Hauling and Disposal. FEMA requires a Debris Monitor to be alongside each Debris Hauler during the clean-up process.

In 2022, the City utilized the services of Tetra Tech who did an excellent job of providing monitoring and reimbursement assistance following Hurricanes Ian and Nicole. Although they were very good, it is important to have more than one option just in case any one firm is stretched beyond their capabilities.

He concluded with a staff recommendation that the City Council approve the first, one (1) year extension of the Emergency Debris Monitoring Contracts with Tetra Tech, Thompson Consulting Services, and Rostan Solutions.

Motion to approve by Vice-Mayor Eric Sander. Second by Councilwoman Lisa O'Neal. Motion carried unanimously.

**Item 15: Resolution No. 2024-08.** A Resolution of the City of South Daytona, Florida, authorizing the Mayor and City Manager to execute the Statewide Mutual Aid Agreement (2023) from the State of Florida Division of Emergency Management; and providing an effective date. **First and only reading.**

**City Attorney Vose read the title of Resolution 2024-08.**

City Manager Gillis said this mutual aid agreement, under the Emergency Management Act, gives the local governments of the state, the authority to make agreements for mutual aid assistance in emergencies and through such agreements, ensure the timely reimbursement of costs incurred by the local governments that render assistance. He noted that our City has rendered more assistance than we have requested.

He concluded with a staff recommendation that the City Council approve Resolution No. 2024-08, authorizing the Mayor and City Manager to execute the Statewide Mutual Aid Agreement.

Motion to approve by Vice-Mayor Eric Sander. Second by Councilman Doug Quartier. Motion carried unanimously.

**Item 16: Resolution No. 2024-09.** A Resolution of the City of South Daytona, Florida, amending Resolution No. 2024-02, setting forth appropriation for current expenses and capital outlay for the following funds: General Fund, Permits and Inspections Fund, Recreational Development Impact Fee Trust Fund, Fire Impact Fee Trust Fund, Police System Impact Fee Trust Fund, Transportation Fund, Transportation Impact Fee Trust Fund, Capital Project (Cell Tower) Fund, Capital Project (ARPA) Fund, Water Sewer Fund, Water System Impact Fee Trust Fund, Wastewater Impact Fee Trust Fund, Solid Waste Fund and Internal Service Fund, as required by the City of South Daytona, Florida, during and for the fiscal year beginning October 1, 2023 and ending September

30, 2024; adopting the operating and capital budgets for the City of South Daytona; providing for severance; providing for conflicting resolutions; and providing an effective date. **First and only reading.**

**City Attorney Vose read the title of Resolution 2024-09.**

City Manager Gillis said as we constantly monitor our expenditures and compare them to our budget, he was happy to announce we are on trend. He explained the mid-year budget is where any new projects identified after the budget was approved in September are evaluated for presentation at mid-year.

Mr. Gillis highlighted two main expenditures that go hand in hand. One is the problem, and the other is the solution. The first main expenditure is that our sewer usage is trending high. The high usage is tied to groundwater infiltrating into our sewer pipes, which is the problem. The solution is to line those sewer mains. He said we expect to receive \$750,000 for a Legislative Appropriation in July for Sewer Lining. He requested recognizing this revenue and expenditure at mid-year so that we can rehabilitate those aging sewer mains. He said the goal is to budget and rehabilitate the sewer lines to ensure usage decreases.

City Manager Gillis discussed the parking lot improvements to Reed Canal Park as well as Code Truck 409 which stopped running and requires replacement due to its condition and age.

Mr. Gillis discussed the roof at City Hall which will be included in the 2024/2025 budget. He said staff went out to bid and the proposals came in around \$500,000. He said he would prefer a pitched roof and we will revise the bid for next year.

Motion to approve by Vice-Mayor Eric Sander. Second by Councilwoman Lisa O'Neal. Motion carried unanimously.

**G. COUNCIL COMMENTS:**

Vice-Mayor Eric Sander thanked everyone for their hard work in the field and City Hall. He acknowledged the Finance Director for watching over the pennies. He expressed his pleasure in our position as we are debt-free and able to complete more projects and invest in us.

Councilwoman Lisa O'Neal echoed the sentiments of Vice-Mayor Sander. She said she would not be in attendance for the next meeting (May 14) as her son will be graduating with his dual enrollment Associate of Arts Degree that evening.

Councilman Brandon Young congratulated Councilwoman O'Neal on that achievement. He said he was glad to see we are investing in ourselves and planning for the future. He noted his annoyance in paying for a debris monitor to oversee the debris hauler which increases costs.

Councilman Young said he is happy to see the City in good financial standing as we continue to invest in the City.

Councilman Doug Quartier echoed the comments of his fellow members of the Council. He said sewer lining is a long time coming as well as upgrades to our lift stations and roads. He looks forward to seeing everyone at the fishing tournament.

Mayor Hall thanked Vice-Mayor Sander for the fishing guide, noting it was nice to see what a real fish looks like off a menu. He reminisced about the start of the fishing tournament event when he was Sargeant. He said his oldest daughter was featured in the newspaper, holding her first fish during that inaugural event. Mayor Hall recalled the fishing tournament was moved to Reed Canal Park last year and it was a nice time.

**H. ADJOURNMENT:** Mayor William C. Hall adjourned the City of South Daytona Regular Meeting of the City Council at 6:34 pm.

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*Deputy City Clerk, Becky Witte*

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*Mayor William C. Hall*