

## **SOUTH DAYTONA POLICE DEPARTMENT MEMORANDUM**

**TO: James L. Gillis, Jr., City Manager**

**FROM: Mark J. Cheatham, Chief of Police**

**DATE: April 25, 2025**

**SUBJECT: SRO Agreement Renewal**

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The City Council approved an agreement to provide a School Resource Officer (SRO) at South Daytona Elementary School on July 01, 2024. The terms of that agreement was five years containing one (1) base year and four (4) one (1) year renewal options. The base year of that agreement will expire on June 30, 2025, the Volusia County School Board and the City of South Daytona are now entering the first renewal of the four possible renewals. The agreement is not an automatic renewal and will require approval every calendar year.

The SRO program provides a vital link between the South Daytona Police Department, South Daytona Elementary and the community we serve. As a Police Department, our number one concern is for the safety of our residents and those persons within our community. South Daytona Elementary has always worked well with the City and understands the safety of their students is a top priority. Additionally, the School Board has an obligation of responsibility to their students through the Marjory Stoneman Douglas School Public Safety Act.

Therefore, staff is requesting that the City exercise approval for the new School Resource Officer Agreement with the School Board as presented in Exhibit A attached. The cost of the SRO for the base year (July 1, 2025, through June 30, 2026) is based on 1,448 billable hours at a rate of \$54.03 which totals \$78,235.44 when rounded to the nearest dollar amount and is inclusive of officer benefits. The total agreement cost is **\$39,117.72** (which is 50% of the total billable), and payment will be received as 10 monthly payments.

## **SRO CONTRACT AMENDMENT 001**

This Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_ 2025, between the **CITY OF SOUTH DAYTONA**, a Florida municipal corporation with a mailing address of 1672 South Ridgewood Avenue, South Daytona, Florida 32119 (hereinafter the “City”) and the **SCHOOL BOARD OF VOLUSIA COUNTY, FLORIDA** with a mailing address of Post Office Box 2118, DeLand, Florida 32721- 2118 (hereinafter the “School Board”).

**WHEREAS**, the City and the School Board entered into that certain SCHOOL RESOURCE OFFICER AGREEMENT (FY 2024-2029), executed by both parties on June 11, 2024 (hereinafter the “SRO Contract”); and

**WHEREAS**, Section 1 of the SRO Contract stated the term would be one (1) base year with four (4), one (1) year renewal options, upon mutual agreement; and

**WHEREAS**, the City and the School Board desire to renew the SRO Contract for one (1) additional year (FY 2025-2026), with all other provisions of the SRO Agreement remaining unchanged;

**NOW, THEREFORE**, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

1. **Section 1, Term** of Agreement shall be amended to: The term of this Agreement is five (5) years with one (1) base year and four (4), one (1) year renewal options starting on July 1, 2024, and ending June 30, 2029, for a total of five (5) years. The first year of the five (5) year term has been completed, and the parties have agreed to renew the contract for one (1) year which leaves three (3) additional renewal options remaining. Automatic renewals are not part of this Agreement, and any renewal must be mutually agreed upon by both parties in writing.
2. **Section 9** of the SRO Contract is hereby amended to change the hourly rate of the SRO to \$54.03 per billable hour, changing the total agreement price to \$39,117.72 (50% of the total billable amount of \$78,235.44). force and effect, subject to all terms and conditions therein.
3. All other provisions of the SRO Contract other than as amended in this Agreement shall remain unchanged.

**SIGNATURES ON NEXT PAGE**

**IN WITNESS WHEREOF**, the parties hereto, by their duly authorized representatives, have made and executed this instrument in three counterparts for the purpose herein expressed on the dates indicated below.

ATTEST:

**THE CITY OF SOUTH DAYTONA**

By: \_\_\_\_\_  
Name: Rebecca Witte  
Title: Deputy City Clerk  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: James L. Gillis. Jr.  
Title: City Manager  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Steve Pignataro  
Title: Interim Chief of Police  
Date: \_\_\_\_\_

ATTEST:

**SCHOOL BOARD OF VOLUSIA COUNTY**

By: \_\_\_\_\_  
Name: Dr. Carmen Balgobin  
Title: Superintendent of Schools  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Jamie Haynes  
Title: School Board Chair  
Date: \_\_\_\_\_

*Reviewed for legal sufficiency for reliance  
only by the District*

By: \_\_\_\_\_  
Name: Gilbert Evans, J.D., Ph. D.  
Title: General Counsel  
Date: \_\_\_\_\_