

City of South Daytona

Office of the City Manager

1672 S. Ridgewood Avenue • South Daytona, FL 32119 • 386/322-3014



MEMORANDUM

To: Honorable Mayor, Vice-Mayor, and Members of the City Council

From: James L. Gillis Jr., City Manager

Re: Notification of emergency purchase of \$28,863.23, pursuant to Section 2-140 of the City's Code of Ordinances, to PSG Concrete and Excavation on October 5, 2025 for the installation of sod that was needed around the large stormwater pond located at the Reed Canal Stormwater Control Facility to prevent the eminent collapse of the pond banks following a recent intense rainstorm.

Date: November 05, 2025

Drewry Site Development expanded the existing stormwater pond located at our Reed Canal Stormwater Control Facility as part of the continuous, dedicated effort to improve our stormwater system. As part of the project, the banks of the pond were hydroseeded to provide stabilization to the banks of the pond and reduce erosion risks.

The hydroseed did not provide the desired stabilization to prevent the banks from collapsing. After a heavy rain, the banks began to erode and were on the verge of collapse. The collapse of these banks in several locations would have required an extensive amount of repair with heavy equipment. Since sustained heavy rains had been forecasted in the area, an emergency purchase was made in the amount of \$28,863.23 to PSG Concrete and Excavation (PSG) to place and pin sod along the banks of the pond to prevent erosion that would fill the pond up with dirt. PSG was chosen as they had sod available to place immediately when the issue was noticed as another rain event was forecasted for the next day.

The purchasing policy allows for emergency purchases to be exempt from the formal bid process and subsequent City Council approval if time is of the essence. An emergency exemption occurs when an unplanned or unexpected event that requires immediate action to prevent or remedy a service outage; or to prevent or remedy a situation that presents an immediate danger to human life, health or safety of a significant loss or damage to the property, and where failure to take immediate action would enhance the risk of loss or prolong the delay in restoring service. The sod that was placed and pinned did its job and prevented any additional erosion, saving the need to restore the banks.

As the Emergency Purchase was over \$25,000, Section 2-140 of the City Code of Ordinances requires the City manager to notify the City Council of an emergency purchase that exceeds this spending limit at the next regularly scheduled City Council meeting. As the work was completed after the October 14th City Council meeting, this agenda item is the required notification to comply with our purchasing policy.