

City of South Daytona

Office of the City Manager

1672 S. Ridgewood Avenue • South Daytona, FL 32119 • 386/322-3014



MEMORANDUM

To: James L. Gillis Jr., City Manager
From: Becky Witte, Deputy City Clerk
Re: Council consideration of Resolution 2026-01, Calling for Municipal Elections
Date: January 3, 2026

Each election year, the City of South Daytona adopts a resolution calling for municipal elections. The Resolution encompasses the following:

- ❖ Sets candidate qualifying dates for Seat 2 and 3.
12:00 NOON on Monday, June 8, 2026, and shall close at 12:00 NOON on Friday, June 12, 2026.

- ❖ Authorizes the appointment of the clerks, inspectors and deputies.

Lisa Lewis, Supervisor of Elections for Volusia County

- ❖ Provides for the location of a polling places.

Precinct 701, Piggotte Community Center, 504 Big Tree Road

Precinct 702, South Daytona Christian Church, 2121 Kenilworth Avenue

- ❖ Appoints the Supervisor of Elections and custodian of voting machines

Lisa Lewis, Supervisor of Elections for Volusia County

- ❖ Designate the Deputy City Clerk as the Election Official

- ❖ Provide the dates and times for voter polls and early voting

The polls for the general election shall be open at 7:00 a.m., August 18, 2026, and shall close at 7:00 p.m. on the same day as provided by State law.

The polls for the run-off election (if necessary) shall be open at 7:00 a.m., November 3, 2026, and shall close at 7:00 p.m. on the same day.

Early voting for the general and runoff election will be set and organized by Lisa Lewis, Supervisor of Elections for Volusia County.

- ❖ Designate the Volusia County Canvassing Board as the certifying authority for the election.

Election results will be certified by the Volusia County Canvassing Board and a Resolution declaring the results will be added to November 2026 City Council agenda.

RESOLUTION NO. 2026-01

A RESOLUTION OF THE CITY OF SOUTH DAYTONA, FLORIDA CALLING FOR A GENERAL ELECTION TO BE HELD AUGUST 18, 2026, AND A RUN-OFF ELECTION TO BE HELD NOVEMBER 3, 2026 (IF NECESSARY); FOR THE PURPOSE OF ELECTING COUNCIL MEMBERS FOR SEAT 2 AND SEAT 3; SETTING FORTH THE DATES FOR QUALIFYING; AUTHORIZING APPOINTMENT OF THE CLERKS, INSPECTORS AND DEPUTIES; DESIGNATING POLLING PLACES FOR THE VOTERS; APPOINTING LISA LEWIS AS SUPERVISOR OF ELECTIONS AND CUSTODIAN OF THE VOTING MACHINES; DESIGNATING THE DEPUTY CITY CLERK AS ELECTION OFFICIAL; PROVIDING FOR THE DATES AND TIMES OF OPENING THE POLLS AND EARLY VOTING; DESIGNATING THE VOLUSIA COUNTY CANVASSING BOARD AS CERTIFYING AUTHORITY FOR THE ELECTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Code for the City of South Daytona, Florida provides for qualifying times for the City's general elections to be held at the time and on the dates established by the Florida Election Code of each even-numbered year, unless otherwise set by adoption of a resolution by the City Council; and

WHEREAS, the Charter for the City of South Daytona, Florida provides for general elections to be held in even-numbered years on the date established by the Florida Election Code for the primary election, and provides for a run-off election to be held in even-numbered years on the date established by the Florida Election Code for the general election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA, FLORIDA:

Section 1. The City Council of the City of South Daytona hereby calls a general election to be held on Tuesday, August 18, 2026 and a run-off election to be held on Tuesday, November 3, 2026 (if necessary), for the purpose of electing City Council members for Seat 2 and Seat 3 each of whom will serve a four (4) year term. All qualified electors within the municipal city limits of the City of South Daytona as of the election date, who have properly registered with the Supervisor of Elections prior to the book closing dates, are eligible to vote.

Section 2. The qualifying period for the general election shall open at 12:00 NOON on Monday, June 8, 2026, and shall close at 12:00 NOON on Friday, June 12, 2026.

Section 3. Lisa Lewis, Supervisor of Elections for Volusia County, is hereby designated as Supervisor of Elections for this election on behalf of the City and is hereby appointed custodian of the voting machines, and the City Manager is hereby authorized to execute a contract for the services of the Supervisor of Elections for Volusia County. The Supervisor of Elections for Volusia County is authorized to appoint clerks, inspectors and deputies for the general and run-off elections.

Section 4. The Deputy City Clerk is hereby designated as Election Officer of the City to perform ministerial duties of the election which are not performed by the Supervisor of Elections of Volusia County, Florida.

Section 5. The polling places for registered voters that reside within the City of South Daytona are:

Precinct 701, Piggotte Community Center, 504 Big Tree Road
Precinct 702, South Daytona Christian Church, 2121 Kenilworth Avenue

Section 6. The poll for the General Election shall be open at 7:00 a.m., August 18, 2026, and shall close at 7:00 p.m. on the same day as provided by State law. The polls for the run-off election (if necessary) shall be open at 7:00 a.m., November 3, 2026, and shall close at 7:00 p.m. on the same day. Early voting for the general and runoff election will be set and organized by Lisa Lewis, Supervisor of Elections for Volusia County.

Section 7. Pursuant to State law, the results of the voting, when ascertained, shall be delivered to the Volusia County Canvassing Board at its meeting as advertised. At such meeting the Volusia County Canvassing Board shall canvass the returns from the polls, and the absentee and provisional ballots. The results as shown by such returns shall be certified, by the Volusia County Canvassing Board, to the State of Florida and reported to the Deputy City Clerk, and shall be declared by the City Council as the results of the election.

PASSED AND ADOPTED upon first and final reading at a regular meeting of the City Council of the City of South Daytona held on the 13th day of January, 2026.

William C. Hall, Mayor

ATTEST:

James L. Gillis Jr., City Manager

APPROVED AS TO FORM AND LEGALITY:

Wade C. Vose, City Attorney