



### MEMORANDUM

## AGENDA ITEM

### Item # 19

**Date: December 14, 2021**

**To:** James L. Gillis, Jr., City Manager

**From:** Jason E. Oliva, Finance Director

**Re:** **Resolution No. 2021-33**, A Resolution of the City Council of the City of South Daytona, Amending Resolution No. 2021-25, Setting Forth Appropriation for Current Expenses and Capital Outlay for the Following Funds: General Fund, Redevelopment Fund, Transportation Fund, Capital Projects Fund, Utility Service Fund, and Permits and Inspections Fund As Required by the City of South Daytona, Florida, During and for the Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022; Adopting the Operating and Capital Budgets for the City of South Daytona; Providing for Severance; Providing for Conflicting Resolutions; and Providing an Effective Date.

**Date:** November 30, 2021

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**Summary/Highlight:** The budget amendment proposed is detailed in the attached summary. The changes being proposed primarily reflect projects and capital items carried over from FY 20-21. As you are aware, there have been delays in both materials and labor due to the ongoing Coronavirus pandemic. Projects such as the carpet replacement, informational sign and automatic door openers at City Hall, various vehicle replacements, Riverfront Veterans Memorial Park playground equipment replacement, pump station SCADA system, SunTrail project design, lift station numbers 11 and 20 replacements, etc which were scheduled to be completed or purchased last year are all being installed or purchased now due to supplier, labor or manufacturer delay. To properly account for these projects and purchases, the funds allocated to these projects last year which is unspent needs to be included in the current fiscal year budget. Therefore, a budget amendment needs to be completed in accordance with our auditor's request and best management practices. The proposed amendment simply takes those funds which were unspent last year and assigns them to those projects recently completed as mentioned above.

**Fiscal Impact:** The resolution amends the budget to reflect needed changes with the increase to each fund as follows:

General Fund	\$ 525,674
Redevelopment Fund	188,363
Transportation Fund	868,929
Capital Project Fund	1,374,127
Utility Service Fund	237,516
Permits and Inspections Fund	25,509
Total Carryforward Increase	<u>\$ 3,220,118</u>

**Recommendation:** It is recommended that the City Council adopt the resolution amending the budget as presented.

**RESOLUTION NO. 2021-33**

**A RESOLUTION OF THE CITY OF SOUTH DAYTONA, FLORIDA, AMENDING RESOLUTION NO. 2021-25, SETTING FORTH APPROPRIATION FOR CURRENT EXPENSES AND CAPITAL OUTLAY FOR THE FOLLOWING FUNDS: GENERAL FUND, REDEVELOPMENT TRUST FUND, TRANSPORTATION FUND, CAPITAL PROJECTS FUND, UTILITY SERVICE FUND, AND PERMITS AND INSPECTIONS FUND, AS REQUIRED BY THE CITY OF SOUTH DAYTONA, FLORIDA, DURING AND FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; ADOPTING THE OPERATING AND CAPITAL BUDGETS FOR THE CITY OF SOUTH DAYTONA, AS AMENDED; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA, FLORIDA, AS FOLLOWS:**

**Section 1.** That the following sums of money as provided in "Attachment A" be and the same are hereby appropriated sources of revenues of the City to the corporate purposes herein specified for the fiscal year beginning October 1, 2021, and ending September 30, 2022, and hereby adopted as the budget for the City of South Daytona, Florida, as amended.

**Section 2.** If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding.

**Section 3.** That all resolutions made in conflict with this Resolution are hereby repealed.

**Section 4.** That this Resolution shall become effective immediately upon its adoption.

**PASSED** upon first and only reading at the regular meeting of the City Council held in the City of South Daytona, Florida, on the 14<sup>TH</sup> day of December 2021.

**CITY OF SOUTH DAYTONA, FLORIDA**

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William C. Hall, Mayor

ATTEST: \_\_\_\_\_  
James L. Gillis Jr, City Manager

APPROVED AS TO FORM AND LEGALITY:

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Wade Vose, City Attorney

Resolution NO. 2021-33 Attachment A

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
<b>GENERAL FUND</b>					
<b>REVENUES</b>		12,241,830	525,674	-	12,767,504
	<b>Other Revenue Sources</b>				
001 -380-389-38993 -	PRIOR YR. APPROPRIATION	-	525,674	-	525,674
<b>EXPENDITURES</b>		12,241,830	525,674	-	12,767,504
	<b>Information Technology</b>				
001 -510-516-30491 -CARES	OTHER CHGS-DATA PROCESS	-	14,060	-	14,060
001 -510-516-60641 -	EQUIPMENT - REPLACEMENT	-	5,010	-	5,010
001 -510-516-60647 -CARES	SOFTWARE	-	24,273	-	24,273
	<b>Other General Government</b>				
001 -510-519-30460 -CARES	MAINTENANCE - BUILDING	-	4,080	-	4,080
001 -510-519-30460 -CARES	MAINTENANCE - BUILDING	-	5,951	-	5,951
001 -510-519-60643 -CARES	EQUIPMENT ADDITIONAL	-	148,043	-	148,043
	<b>Police</b>				
001 -520-521-30460 -COVID	MAINTENANCE - BUILDING	-	16,557	-	16,557
001 -520-521-60642 -	VEHICLE REPLACEMENT	206,000	199,400	-	405,400
001 -520-521-60643 -COVID	EQUIPMENT ADDITIONAL	-	16,000	-	16,000
	<b>Transportation</b>				
001 -540-549-60633 -00562	IMPROVEMENTS - MISC.	-	50,000	-	50,000
	<b>Parks</b>				
001 -570-572-60634 -	IMPROVEMENTS - PARKS	75,000	32,300	-	107,300
	<b>Parks - Community Center</b>				
001 -570-573-30460 -CARES	MAINTENANCE - BUILDING	-	5,951	-	5,951
	<b>Parks - Athletics</b>				
001 -570-579-60647 -CARES	SOFTWARE	-	4,049	-	4,049
<b>REDEVELOPMENT FUND</b>					
<b>REVENUES</b>		2,019,549	188,363	-	2,207,912
	<b>Federal Grant</b>				
120 -330-331-33170 -	Culture/Recreation	-	94,087	-	94,087
	<b>Other Revenue Sources</b>				
120 -380-389-38993 -	PRIOR YR. APPROPRIATION	-	94,276	-	94,276
<b>EXPENDITURES</b>		2,019,549	188,363	-	2,207,912
	<b>Community Development</b>				
120 -510-515-60633 -00541	US1 CORRIDOR IMP-SECTION A	50,000	2,795	-	52,795
120 -510-515-60633 -00888	IMPROVEMENTS - MISC.	120,000	5,312	-	125,312
120 -510-515-60634 -	IMPROVEMENTS - PARKS	-	180,256	-	180,256
<b>TRANSPORTATION FUND</b>					
<b>REVENUES</b>		515,308	868,929	-	1,384,237
	<b>State Grants</b>				
140 -330-334-33422 -00886	Department of Transportation	-	868,929	-	868,929

Resolution NO. 2021-33 Attachment A

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
<b>EXPENDITURES</b>		515,308	868,929	-	1,384,237
	<b>Road &amp; Streets</b>				
140 -540-541-60633 -00886	SUN TRAIL PROJECT	-	868,929	-	868,929

**CAPITAL PROJECTS FUND**

<b>REVENUES</b>		1,374,127	1,374,127	-	2,748,254
	<b>Federal Grants</b>				
301 -330-331-33150 -ARPA	Economic Environment	-	1,374,127	-	1,374,127
<b>EXPENDITURES</b>		1,374,127	1,374,127	-	2,748,254
	<b>Community Development</b>				
301 -510-515-60633 -	IMPROVEMENTS - MISC	1,374,127	1,374,127	-	2,748,254

**UTILITY SERVICE FUND**

<b>REVENUES</b>		9,951,550	237,516	-	10,189,066
	<b>Other Revenue Sources</b>				
401 -380-389-38993 -	PRIOR YR. APPROPRIATION	-	237,516	-	237,516
<b>EXPENDITURES</b>		9,951,550	237,516	-	10,189,066
	<b>Water &amp; Sewer</b>				
401 -530-536-30349 -	OTHER CONTRACTUAL SVCS	30,000	51,618	-	81,618
401 -530-536-30469 -	MAINTENANCE - OTHER	80,000	12,845	-	92,845
401 -530-536-60635 -00607	LS #11 HARBORSIDE REPLACE	-	64,398	-	64,398
401 -530-536-60635 -00611	LS #20 GREEN ACRE REPLACE	-	69,156	-	69,156
401 -530-536-60643 -	EQUIPMENT ADDITIONAL	-	39,499	-	39,499

**PERMITS & INSPECTIONS FUND**

<b>REVENUES</b>		276,988	25,509	-	302,497
	<b>Other Revenue Sources</b>				
503 -380-389-38993 -	PRIOR YR. APPROPRIATION	-	25,509	-	25,509
<b>EXPENDITURES</b>		276,988	25,509	-	302,497
	<b>Permits &amp; Inspections</b>				
503 -510-515-60644 -	VEHICLES - ADDITIONAL	-	25,509	-	25,509

RESOLUTION NO. 2021-33 ATTACHMENT B

ACCOUNT	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	ORIGINAL	EXPENDED	BUDGET
			BUDGET FY 2021	FY 2021	CARRYFORWARD FY 2022
001 -510-516-30491 -CARES	OTHER CHGS-DATA PROCESS.	SOFTWARE SUPPORT NEW MODULES	\$ 15,810	\$ 1,750	\$ 14,060
001 -510-516-60641 -	EQUIPMENT - REPLACEMENT	PHONE SYSTEM	5,010	-	5,010
001 -510-516-60647 -CARES	SOFTWARE	EXECUTIME	66,985	42,712	24,273
001 -510-519-30460 -CARES	MAINTENANCE - BUILDING	CITY HALL CARPET	20,580	16,500	4,080
001 -510-519-30460 -CARES	MAINTENANCE - BUILDING	PLEXIGLASS BARRIER EXECUTIVE	5,951	-	5,951
001 -510-519-60643 -CARES	EQUIPMENT ADDITIONAL	MESSAGE BOARD AND AUTOMATED DOORS	184,109	36,066	148,043
001 -520-521-30460 -COVID	MAINTENANCE - BUILDING	CARPET AND CHAIRS POLICE DEPARTMENT	35,570	19,013	16,557
001 -520-521-60642 -	VEHICLE REPLACEMENT	4 POLICE VEHICLES	199,400	-	199,400
001 -520-521-60643 -COVID	EQUIPMENT ADDITIONAL	PHONE SYSTEM AND MESSAGE BOARDS	49,200	33,200	16,000
001 -540-549-60633 -00562	IMPROVEMENTS - MISC.	REED CANAL BRIDGE REPAIR	50,000	-	50,000
001 -570-572-60634 -	IMPROVEMENTS - PARKS	T-BALL FENCE AND BATTING CAGE	32,300	-	32,300
001 -570-573-30460 -CARES	MAINTENANCE - BUILDING	PLEXIGLASS BARRIER PARKS	5,951	-	5,951
001 -570-579-60647 -CARES	SOFTWARE	PARKS MUNIS MODULE	20,064	16,015	4,049
		TOTAL GENERAL FUND	690,930	165,256	525,674
120 -510-515-60633 -00541	US1 CORRIDOR IMP-SECTION A	S. RIDGEWOOD LINEAR PARK DESIGN	8,100	5,305	2,795
120 -510-515-60633 -00888	IMPROVEMENTS - MISC.	GATEWAY SIGNS NORTH AND SOUTH	15,380	10,068	5,312
120 -510-515-60634 -	IMPROVEMENTS - PARKS	RIVERFRONT PLAYGROUND	180,256	-	180,256
		TOTAL REDEVELOPMENT	203,736	15,373	188,363
140 -540-541-60633 -00886	SUN TRAIL PROJECT	SUN TRAIL DESIGN	1,100,000	231,071	868,929
		TOTAL TRANSPORTATION	1,100,000	231,071	868,929
301 -510-515-60633 -	IMPROVEMENTS - MISC	ARPA INFRASTRUCTURE IMPROVEMENTS	1,374,127	-	1,374,127
		CAPITAL PROJECTS FUND	1,374,127	-	1,374,127
401 -530-536-30349 -	OTHER CONTRACTUAL SVCS	SCADA SYSTEM	98,500	46,882	51,618
401 -530-536-30469 -	MAINTENANCE - OTHER	LIFT STATION PUMP	12,845	-	12,845
401 -530-536-60635 -00607	LS #11 HARBORSIDE REPLACE	LIFT STATION REPLACEMENT	64,398	-	64,398
401 -530-536-60635 -00611	LS #20 GREEN ACRE REPLACE	LIFT STATION REPLACEMENT	69,156	-	69,156
401 -530-536-60643 -	EQUIPMENT ADDITIONAL	BYPASS PUMP	39,499	-	39,499
		TOTAL WATER & SEWER FUND	284,398	46,882	237,516
503 -510-515-60644 -	VEHICLES - ADDITIONAL	BUILDING INSPECTOR TRUCK	25,509	-	25,509
		TOTAL PERMITS AND INSPECTIONS	25,509	-	25,509
		TOTAL BUDGET CARRYFORWARD	\$ 3,678,700	\$ 458,582	\$ 3,220,118