



Updated March 1, 2022

City of South Daytona Development Review Committee Application

Community Development Department

1672 South Ridgewood Avenue, South Daytona, FL 32119

(386) 322-3022 www.southdaytona.org

INSTRUCTIONS

A pre-application meeting must be held with Community Development Department (CDD) Staff prior to filing a Development Review Committee Application. Each application shall be accompanied with ten (10) folded sets of complete development plans, signed and sealed by a registered professional, as required by the Land Development Code (LDC) along with all other required exhibits referenced in the LDC. Please type all information (excluding signature lines). Applications shall be filled out accurately and completely prior to acceptance for processing.

PROJECT INFORMATION

Project Type:*	*Complete fee sheet (page 3)		
Project Name:			
Project Address:			
Volusia County parcel number(s):			
Description:			
Pre-application date:		Pre-application waiver granted:	

PROJECT COORDINATOR

Name:	
Address:	
City, State, Zip code:	
Telephone:	
E-mail:	

APPLICANT INFORMATION

Same as project coordinator		Same as property owner	
Name:			
Address:			
City, State, Zip code:			
Telephone:			
E-mail:			

PROPERTY OWNER

Same as project coordinator		Same as property owner	
Name:			
Address:			
City, State, Zip code:			
Telephone:			
E-mail:			

CERTIFICATION

By submitting this application, I hereby certify that the information provided is true and correct to the best of my knowledge and that I am aware of the application submittal requirements and the review process for this application. I authorize South Daytona staff to access the subject property during typical business hours to review the site plan application.

Signature: _____

STATE OF FLORIDA

COUNTY OF _____

The forgoing instrument was acknowledged before me this _____ day of _____, 20____, by _____ as _____ (title*) for _____ (name of corporation*), who () provided _____ as identification, or () who is personally known to me.

Notary Public, State of Florida

My Commission Expires:

* If you are executing this document on behalf of a corporation please complete the spaces with your title and the name of your company as indicated.



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City of South Daytona Development Review Committee Application Fees

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INSTRUCTIONS

Site plan submittals require the submittal of applications per Ordinance 2021-05, codified in Chapter 21, Consolidated Fee Schedule, of the Code of Ordinances. All applications shall calculate the fees which shall be verified by city staff. **Assistance is available by e-mailing lkornel@southdaytona.org or calling (386) 322-3022.**

SITE PLAN FEES (Ordinance 2021-30 - Section 8-10 of Code of Ordinances)

Check all that apply	DRC reviews	Fee	Applicant determined fees	Staff verification of fees
	Conceptual plan (comment review)	\$100		
	Easement Release	\$200		
	New Site Plan Application	\$2,000		
	Lot Split or lot line adjustment	\$350		
	Site plan re-submittal	\$200 (after 3rd submittal)		
	Street Vacation	500 (plus advertising)		
	Other:			
TOTALS:				

NOTES

1. Checks are payable to the City of South Daytona
2. Public hearing applications shall have separate application fees.
3. Site plan fees include landscape and wetland reviews.
4. Application fees are due with the submittal of the site plan application.



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City of South Daytona Development Review Committee Project Information

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INSTRUCTIONS

Please complete key project information regarding the Development Review Committee application. Items that are not applicable can be marked as N/A. **Assistance is available by e-mailing lkornel@southdaytona.org or calling (386) 322-3022.**

PLANNING

Land Use:		Zoning:	
Property acreage:		Phasing proposed?:	
Existing building square footage:		New building square footage:	
Parking required:		Parking provided:	
Impervious area (acres):		Previous area (acres):	
Water meter size:		Irrigation source:	

CONCURRENCY

Proposed project average daily trips: ⁽¹⁾	
Proposed water generation: ⁽²⁾	
Proposed sewer generation: ⁽³⁾	
Note 1:	Trip generation from the ITE Trip generation manual. Daily trip projects over 1,000 require traffic impact analysis.
Note 2:	Residential, water = 243 gallons per day per unit. Commercial/Industrial water = (SF/100) X 15 gallons of water per day.
Note 3:	Residential, sewer = 281 gallons per day per unit. Commercial/Industrial sewer = Water gallons per day X 85% of water generation.

PROPERTY CHARACTERISTICS

Floodplain designation:		Fill in the floodplain (acres):	
Wetlands on site? (yes/no):		Acres of wetlands on-site:	
Wetland impacts (acres):			
Type of wetland mitigation:			
Wooded site? (yes or no) :			
If wooded site, calculated required natural area (project site X 15%):			
If wooded site, natural area provided:			