

# City of South Daytona

## Office of the City Manager

1672 S. Ridgewood Avenue • South Daytona, FL 32121 • 386/322-3014



### MEMORANDUM

To: James L. Gillis Jr., City Manager  
From: Becky Witte, Deputy City Clerk  
Re: Consideration of Resolution No. 2022-15, appointing members to the Planning and Appeals Board and defining member terms  
Date: July 12, 2022

In June 2019, the City Council consolidated the Land Development Regulation Board (LDRB) and the Board of Adjustment and Appeals (BOAA) into the Planning and Appeals Board (PAB). Members were appointed by the City Council for a three-year term which expired in June 2022.

The city advertised the board vacancies on the city website, our Facebook page and posted the notice inside City Hall. The city received a total of eight applications in response to our request.

Staff has thoroughly reviewed the applications received for completeness and content, paying attention to the applicant's past involvement in their community and desire to be on the PAB. Many of the members of this board have served for many years and a focus was placed on retaining some of that institutional knowledge while allowing some new members participate for new perspectives.

Based on the review of the applications, staff recommends the City Council appoint the following applicants to the Planning and Appeals Board for the terms listed in the accompanying resolution.

<b><u>Member</u></b>	<b><u>Term Expiration</u></b>
Renee Holland	March 31, 2023
Petra Masci	March 31, 2023
Abe Agront, Jr. ( <i>Reappointment</i> )	March 31, 2025
Phillip Trimarchi ( <i>Reappointment</i> )	March 31, 2025
Eric Dickens ( <i>Reappointment</i> )	March 31, 2025

Section 3.2 of the Land Development Code specifies that members should be appointed for three-year terms. It is extremely important to stagger the membership, so we don't have all of the member terms expire at the same time again. To ensure staggered terms, staff is recommending that two of the appointments serve until 2023 while the remaining three appointments will serve until 2025. The two potential newcomers to the board will serve the shortest term giving them an opportunity to decide if they like it while the three veteran members will serve the longer terms.

**RESOLUTION NO. 2022-15**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA, FLORIDA, APPOINTING MEMBERS TO THE PLANNING AND APPEALS BOARD (PAB); PROVIDING FOR TERMS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council is responsible for selecting members to serve on City Boards; and

**WHEREAS**, in June 2019, the City Council consolidated the Land Development Regulation Board (LDRB) and the Board of Adjustment and Appeals (BOAA) into the Planning and Appeals Board (PAB); and

**WHEREAS**, members appointed in June 2019 were for a three-year term which expired in June 2022; and

**WHEREAS**, the City's Land Development Code Section 3.2, specifies that members should be appointed for three-year terms; and

**WHEREAS**, the City Council of the South Daytona hereby believes it is appropriate to appoint the board and set termination dates to ensure staggered terms.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA, FLORIDA:**

**Section 1.** The following members are appointed to the Planning and Appeals Board (PAB) for the following terms:

<b><u>Member</u></b>	<b><u>Term Expiration</u></b>
Renee Holland	March 31, 2023
Petra Masci	March 31, 2023
Abe Agront, Jr. ( <i>Reappointment</i> )	March 31, 2025
Phillip Trimarchi ( <i>Reappointment</i> )	March 31, 2025
Eric Dickens ( <i>Reappointment</i> )	March 31, 2025

**Section 2.** That this Resolution shall become effective immediately upon its adoption.

**THIS RESOLUTION APPROVED ON FIRST AND ONLY READING** this 26<sup>th</sup> day of July 2022 by the City Council of the City of South Daytona, Florida.

**CITY OF SOUTH DAYTONA, FLORIDA**

\_\_\_\_\_  
William C. Hall, Mayor

ATTEST: \_\_\_\_\_  
James L. Gillis Jr, City Manager

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Wade C. Vose, City Attorney