#### **SECTION 8: BID FORMS**

#### **BID FORM 8A: BID SUBMITTAL CHECKLIST**

- Form 8B: Acknowledgement and Pricing Proposal
- Form 8C: Drug Free/Tie Preference Statement
- Form 8D: Public Entity Crimes Statement
- Form 8E: Anti-Collusion Statement
- Form 8F: Statement of Vendor Qualifications
- Form 8G: Professional References for Previous Experience
- Form 8H: Listing of Subcontractors
- Form 81: Bid Price Sheet
- ☑ Independent Contractors Agreement
- ☑ Attachment: Bid Proposal
- **☑** Copy of License(s)
- ☑ Insurance Certificate
- Submission of one (1) original marked "ORIGINAL" and one (1) digital (flash drive) copy.

	Dunial	1	Maintananaa	110
BV	Duvai	Landscape	Maintenance	LLC

Name of Business

Rob Bullock, President

Printed Name and Title

3/27/2023

Date

## BID FORM 8B: Bid Form Acknowledgement and Pricing Proposal

PROJECT IDENTIFICATION: Tree Trimming and Removal Services

BID IDENTIFICATION AND NUMBER: BID NO. 23-B-006

THIS BID IS SUBMITTED TO:

CITY OF SOUTH DAYTONA
OFFICE OF THE CITY MANAGER
1672 S. RIDGEWOOD AVENUE
SOUTH DAYTONA, FLORIDA 32119

Name of Bidder: Duval Landscape Maintenance LLC

Mailing Address: 7011 Business Park Blvd North, Jacksonville FI 32256

Street Address: 882 Jackson Ave,

City/State/Zip: Winter Park FI 32789

Phone Number: ((904)+900-1127 FAX Number: ( 904 )212-0547

I have carefully examined the Invitation to Bid (ITB), Instructions to Vendors, General and/or Special Conditions, Specifications, and any other documents accompanying or made a part of this invitation.

I hereby propose to furnish the goods or services specified in the Invitation to Bid at the prices or rates as finally negotiated. I agree that my bid will remain firm for a period of up to ninety (90) days in order to allow the City of South Daytona adequate time to evaluate the proposed bid. Furthermore, I agree to abide by all conditions of the Invitation to Bid.

I certify that all information contained in this Bid is truthful to the best of my knowledge and belief. I further certify that I am a duly authorized to submit this Bid on behalf of the Vendor / Contractor as its act and deed and that the Vendor / Contractor is ready, willing and able to perform if awarded the contract.

I propose and agree, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Contract Documents to furnish all necessary materials, equipment, machinery, tools, apparatus, transportation and labor and to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the Contract Documents.

I will accept as full compensation for completion of the project in full compliance with the Contract Documents, the lump sum price for the work items submitted herein with this Bid.

I further certify that this Bid is made without prior understanding, Contract, connection, discussion, or collusion with any person, firm or corporation submitting a Bid for the same product or service; no officer, employee or agent of the City of South Daytona City Council or of any other Vendor interested in said ITB; and that the undersigned executed this Vendor's Acknowledgement with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

I further certify that having read and examined the specifications and documents for the designated services and understanding the general conditions for contract under which services will be performed, does hereby propose to furnish all labor, equipment, and material to provide the services set forth in the ITB.

I hereby declare that the following listing states any clarifications, any and all variations from and exceptions to the requirements of the specifications and documents. The undersigned further declares that the "work" will be performed in strict accordance with such requirements and understands that any exceptions to the requirements of the specifications and documents may render the Bid non-responsive.

#### ADDENDUM ACKNOWLEDGEMENT

I have carefully examined the Invitation to Bid (ITB), Instructions to Vendors, General and/or Special Conditions, Specifications, and any other documents accompanying or made a part of this Invitation to Bid.

I acknowledge receipt and incorporation of the following addenda, and the cost, if any, of such revisions has been included in the price of the bid proposal.

	Addendum Number:	#1	Date: March 20, 2023	Addendum Number:	Date:	_
	Addendum Number:		Date:	Addendum Number:	Date:	_
Please	note that the City m	ay awai	rd contracts to multi	iple contractors.		

#### BID

The undersigned offers to furnish all materials, equipment and labor for construction of the "BID NO. 23-B-006, Tree Trimming and Removal Services," for the City of South Daytona, Florida, complete in every respect in strict accordance with the drawings, specifications, exhibits, figures and any future changes therein.

The bid is outlined in Section 8I on the Bid Pricing Sheet.

The Dia is dutined in Section of the Dia 1 Heri-	, 5.1.550.
IN WITNESS WHEREOF, Bidder has hereunto executed	this form this <u>27Th</u> day of <u>March</u> , 20 <u>23</u> .
Duval Landscape Maintenance LLC	
(Name of Bidding Firm)	
	Rob Bullock, President
(Signature of person signing form)	(Printed name and Title of person signing form)
STATE OF Florida COUNTY OF DUVAL	
This document was sworn to (or affirmed) and subscribe online notarization, this 274 day of March, 2023	d before me by means ofphysical presence or
he/she is personally known to me or has presented	as identification.

LIANNA HIGGS
Notary Public
State of Florida
Comm# HH167074
Expires 8/19/2025

My Commission Expires: 8 19 202

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID.

Notary Public

## BID FORM 8C: Drug-Free Preference Statement

<u>IDENTICAL TIE BIDS</u> - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids, proposals, statements, or replies that are equal with respect to price, quality, and service are received by the city for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program.

In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- (5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of Section 287.087, Florida Statutes.

As an authorized representative of the firm, I certify that this firm complies fully with the above requirements.

Duval Landscape Maintenance LLC	
(Name of Bidding Firm)	
N	Rob Bullock, President
(Signature of person signing form)	(Printed name and Title of person signing form)
STATE OF Florida COUNTY OF LIVE	
This document was sworn to (or affirmed) and subscribed notarization, this this day of March, 2023 he as identification.	d before me by means of physical presence or online/she is personally known to me or has presented
LIANNA HIGGS Notary Public State of Florida	Notary Public My Commission Expires: 8/19/2025
THIS FORM MUST BY 205MPLETER	D AND RETURNED WITH YOUR BID.

## BID FORM 8D: Public Entity Crimes Statement

(To be signed in the presence of notary public or other officer authorized to administer oaths.)

My name is Rob Bullock and my relationship to the entity named above is President

(relationship such as sole proprietor, partner, president, vice president)

- (1) I understand that a public entity crime as defined in Section 287.133 of the Florida Statutes includes a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity in Florida or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or such an agency or political subdivision and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentation.
- (2) I understand that "convicted" or "conviction" is defined by the Florida Statutes to mean a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilt or nolo contendere.
- (3) I understand that "affiliate" is defined by the Florida Statutes to mean (1) a predecessor or successor of a person or a corporation convicted of a public entity crime, or (2) an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime, or (3) those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate, or (4) a person or corporation who knowingly entered into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months.
- (4) I understand that a "person" as defined in Paragraph 287.133(i)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
- (5) Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies).

		s, members or agents who are active in management of the sy have been charged with and convicted of a public entity
	executives, partners, shareholde management of the entity, or an af	n statement, or one or more of the officers, directors, rs, employees, members, or agents who are active in filiate of the entity has been charged with and convicted of to July 1, 1989, AND (Please indicate which additional
	Florida, Division of Administrative	erning the conviction before a hearing officer of the State of Hearings. The final order entered by the hearing officer did the convicted vendor list. (Please attach a copy of the final
	proceeding before a hearing officer. The final order entered by the hea	on the convicted vendor list. There has been a subsequent of the State of Florida, Division of Administrative Hearings. ring officer determined that it was in the public interest to the convicted vendor list. (Please attach a copy of the final
Duval Lands	cape Maintenance LLC	that this firm complies fully with the above requirements.
(Name of Bidding	Firm)	
	1/1	
		Rob Bullock, President
(Signature of pers	on signing form)	Rob Bullock, President  (Printed name and Title of person signing form)
(Signature of pers		
STATE OF COUNTY OF This document	was sworn to (or affirmed) and substion, this 2 114day of March	

#### BID FORM 8E: Anti-Collusion Statement

By signing this form, the Proposer agrees that this Bid is made without any other understanding, agreement, or connection with any person, corporation, or firm submitting a bid for the same purpose and that the bid is in all respects fair and without collusion or fraud.

**SIGN** in ink in the space provided below. Unsigned Bids will be considered incomplete, and will be disqualified, and rejected.

IT IS AGREED BY THE UNDERSIGNED VENDOR THAT THE SIGNING AND DELIVERY OF THE BID REPRESENTS THE VENDORS ACCEPTANCE OF THE TERMS AND CONDITIONS OF THE FOREGOING SPECIFICATIONS, CONTRACT AND PROVISIONS, AND IF AWARDED, THIS CONTRACT WILL REPRESENT THE AGREEMENT BETWEEN THE VENDORS AND THE CITY OF SOUTH DAYTONA.

. 1

		Rob Bullock, President
(Signature of person signing form)		(Printed name and Title of person signing form)
Name of Bidder: Duval Landscape Main		enance LLC
Address:	882 Jackson Ave,	
City/State/Zip:	Winter Park FI 32789	
Phone Number: (	(904)-900-1127 FA	AX Number: (904) 212-0547
FEIN Number: 2	27-0877531	
	ithdrawn for a period of ninety (9 City of South Daytona.	00) days subsequent to the submittal of the Bids, withou
NO BID (REASO	ON):	
	- 14	

## BID FORM 8F: Statement of Vendor Qualifications

The undersigned warrants that he or she is duly authorized to complete this document, and hereby affirms that the information contained in this Form is complete, true, and correct to the best of their knowledge and belief. If necessary, questions may be answered on separate paper and attached, with any additional information that may be pertinent.

- (1) Name of Vendor.
- (2) Permanent main office address.
- (3) Date organized.
- (4) If a corporation, where incorporated.
- (5) How many years have you been engaged in the contracting business under your present firm or trade name?
- (6) Contracts on hand: (Schedule these, showing amount of each contract and the appropriate anticipated dates of completion.)
- (7) General character of work performed by your company.
- (8) Have you ever failed to complete any work awarded to you? If so, where and why?
- (9) Have you ever defaulted on a contract? If so, where and why?
- (10) List the more important projects recently completed by your company, stating the approximate cost for each and the month and year completed.
- (11) List your major equipment currently owned or leased.
- (12) Experience in work similar to this type of project.
- (13) Background and experience of the principal members of your organization, including the officers.
- (14) The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the City in verification of the recitals comprising this Statement of Vendor Qualifications.

(Name of Bidding Firm)	. C
(Signature of person signing form)	Rob Bulode, President (Printed name and Title of person signing form)
STATE OF Florida COUNTY OF DEVAL	
notarization, this that day of March, 20 as identification.	before me by means of physical presence or online 3, he/she is personally known to me or has presented
LIANNA HIGGS Notary Public State of Florida Comm# HH167074	Notary Public My Commission Expires: 8 1912025
THI CENT DM EMDINES 18/12/2025 M DI FTF	D AND RETURNED WITH VOUR RID

(1) Name of Vendor. **Duval Landscape Maintenance LLC** (2) Permanent main office address. 7011 Business Park Blvd N, Jacksonville Fl 32256 (3) Date organized. 1/1/2012 (4) If a corporation, where incorporated. LLC Duval (5) How many years have you been engaged in the contracting business under your present firm or trade name? **Thirteen Years** (6) Contracts on hand: (Schedule these, showing amount of each contract and the appropriate anticipated dates of completion.) We have multiple contracts out though Florida that are already started and, or that hasn't started yet. (7) General character of work performed by your company. Great (8) Have you ever failed to complete any work awarded to you? If so, where and why? N/A (9) Have you ever defaulted on a contract? If so, where and why? N/A (10) List the more important projects recently completed by your company, stating the approximate cost for each and the month and year completed. N/A

(11) List your major equipment currently owned or leased.

We have everything Between bush hogs and push mowers.

(12) Experience in work similar to this type of project.

We offer these services to every project or contract we have.

## BID FORM 8G: Professional References for Previous Experience

The Vendor proposes that he/she is qualified to perform the referenced work and has successfully done so on recent projects similar in nature and size. The City reserves the right to check references and confirm information provided herein.

Please provide three (3) current and correct references from clients for similar services. (Do not include the City of South Daytona)

#### Reference 1:

Company Name:	MAY Management	
City, State:	St, Augustine, FI 32092	
Contact Person:	Mary Marchiano	
Telephone Number:	904-940-1002	
Email Address:	mmarchiano@mayresort.com	
Description of Goods or Services provided:	A property with 450 Single - Family homes.	
Contract Amount:	\$2,305,354	
Start/End Date of Contract:	1/1/2021-On going	

#### Reference 2:

Company Name:	FLAGLER CENTER OWNERS ASSOC INC	
City, State:	St, Augustine, FI 32092	
Contact Person:	Brian Baker	
Telephone Number:	904-928-1824	
Email Address:	brian.baker@flaglerdev.com	
Description of Goods or Services provided:	Roadways, Sidewalks, and Intersections	
Contract Amount:	\$ 1,429,228	
Start/End Date of Contract:	11/1/2012- On going	

## Reference 3:

Company Name:	Hawks Moore	
City, State:	Winter Garden, FL 34787	
Contact Person:	Brinda Foster	
Telephone Number:	866-473-2573	
Email Address:	HAWKSMOO@ciramail.com	
Description of Goods or Services provided:	A property with Single - Family homes.	
Contract Amount:	\$214,537	
Start/End Date of Contract:	9/1/2022- On going	

## BID FORM 8H: Listing of Subcontractors

The Vendor proposes that the following subcontractors are qualified to perform the referenced work and have successfully done so on recent projects similar in nature and size. All subcontractors whose work product accounts for 5% or more of the total contract value shall be listed. Upon approval of subcontractors listed, the successful Vendor shall not substitute subcontractors without approval from the City. Vendor shall attach additional sheets as necessary.

Name:	N/A		
City, State:			
Description of Work:			
Percent of Contract Price:		Previous Experience Together:	□ Yes □ No
Subcontractor 2:			
Name:	N/A		
City, State:			
Description of Work:			
Percent of Contract Price:		Previous Experience Together:	□ Yes □ No
Subcontractor 3:			
Name:	N/A		
City Ctata			
City, State:			
City, State:  Description of Work:			

#### BID FORM 8I: Bid – Price Sheet

Cost to provide tree trimming, removal, stump grinding, and emergency service for a three (3) year period at fixed rates, to include all labor, materials and equipment, as described in the bid document:

## SECTION I: TREE TRIMMING HOURLY RATE, HAZARDOUS TREE REMOVAL HOURLY RATES & EMERGENCY HOURLY RATE:

Item#	Description	Hourly Rate
1	Routine & Scheduled TREE TRIMMING of HARDWOODS (any height); rate per CREW HOUR	
2	Routine & Scheduled TREE TRIMMING of PALM TREES (any height); rate per CREW HOUR	
3	Hazardous Conditions Tree Removal Rate; rate used in lieu of tree removal rates (below) for hazardous conditions in accordance with the bid; rate per CREW HOUR	
4	EMERGENCY Response Rate for Tree Trimming (any height) OR Tree Removal; two (2) hour response time in accordance with Scope of Work; rate per CREW HOUR	

SECTION II: TREE REMOVAL (Non-hazardous, non-emergency, and accessible with bucket equipment) Price per Tree (All tree types):

Item#	Diameter (DBH)/Routine & Scheduled	NOT including Stump Grinding	INCLUDING Stump Grindig
1	12" or under		
2	13" to 24"		
3	25" to 36"		MAN THE PARTY
4	37" to 48"		
Item#	Height from ground	Price per Tree	
5	5' or smaller		
6	6' to 10'		1
7	10' to 15'		
8	16' or hi2her		1

#### SECTION III: STUMP GRINDING (Routine & Scheduled):

Item#	Diameter	Price per Stump (by diameter of stump)
1	12" or under	
2	13" to 24"	
3	25" to 36"	
4	37" to 48"	



Bid Number:	23-B-006
Bid Title:	Tree Trimming and Removal Services
Pre- Bid Date:	2:00 P.M. on Monday, March 20, 2023

**Call to Order.** Meeting called to order at 2:00pm by Deputy City Clerk Becky Witte **Staff Present:** 

Deputy City Clerk Becky Witte Assistant Public Works Director Mark Smith F&G Maintenance Supervisor Jim Beach

- 1. Scope of Work
- 2. Questions by the attendees.
- 3. An addendum will be issued with an updated Bid Sheet (also attached) and a note that Stump Grinding cost must include the cost of removal and clean up of wood chips per site is required per job.

Adjournment. Meeting adjourned at 2:12pm by Deputy City Clerk Becky Witte

Attached: Sign-in sheet

## **UPDATED BID FORM 81:** Bid - Price Sheet

Cost to provide tree trimming, removal, stump grinding, and emergency service for a three (3) year period at fixed rates, to include all labor, materials and equipment, as described in the bid document:

#### SECTION I: TREE TRIMMING HOURLY RATE, HAZARDOUS TREE REMOVAL HOURLY RATES & EMERGENCY HOURLY RATE:

Item#	Description	Hourly Rate	
1	Routine & Scheduled TREE TRIMMING of HARDWOODS (any height); rate per CREW HOUR	\$100.00	
2	Routine & Scheduled TREE TRIMMING of PALM TREES (any height); rate per CREW HOUR	\$100.00	
3	Hazardous Conditions Tree Removal Rate; rate used in lieu of tree removal rates (below) for hazardous conditions in accordance with the bid; rate per CREW HOUR	\$208.00	
4	EMERGENCY Response Rate for Tree Trimming (any height) OR Tree Removal; two (2) hour response time in accordance with Scope of Work; rate per CREW HOUR	\$208.00	

SECTION II: TREE REMOVAL (Non-hazardous, non-emergency, and accessible with bucket equipment) Price per Tree (All tree types):

Item#	Diameter (DBH)/Routine & Scheduled	NOT including Stump Grinding	INCLUDING Stump Grindig
1	12" or under	\$143.45	\$318.45
2	13" to 24"	\$716.66	\$891.66
3	25" to 36"	\$1,433.33	\$1,608.33
4	37" to 48"	\$2,223.00	\$2,398.00
Item#	Height from ground	Price per Tree	1
5	5' or smaller	\$143.45	1
6	6' to 10'	\$716.66	1
7	10' to 15'	\$1,433.33	
8	16' or hi2her	\$1,433.33	

#### SECTION III: STUMP GRINDING (Routine & Scheduled):

Item#	Diameter	Price per Stump (by diameter of stump)
1	12" or under	\$318.45
2	13" to 24"	\$891.66
3	25" to 36"	\$1,608.33
4	37" to 48"	\$2,398.00

ADDED ITEM: Subsurface Root Grinding (per hour rate): \$114.31

# City of South Daytona - Tree Trimming and Removal Services Sign in Sheet - Pre-Bid Meeting Monday, March 20, 2023

City Hall, 1	1672 S.	Ridgewood	Avenue,	South	Daytona
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Attendees Name	Po	sition Title	Company Name	Address of Compar	y Phone	Email
Becky Witte	Deputy City		City of South Daytona	1672 S. Ridgewood Aver South Daytona, Florida 3	2119 386-322-3011	bwitte@southdaytona.org
Timt	O.	VP	T+KT.	ree 720	Oliver Dr.	336 405 4923 NSB +Ktreesonvice
Jim Ble	och	(4.h	T+KT. S.D. Pui SamDay		322-3683	bwitte@southdaytona.org  336 405 4923  VSB +K+reesonvice &  Dach Daybura.  MSM, h@ Swndo
mark S	mith		SorthDay	tora PW	322-3683	Msmith@ Swinds
11100						