

City of South Daytona
Office of the City Manager

1672 S. Ridgewood Avenue • South Daytona, FL 32119 • 386/322-3014



MEMORANDUM

To: James L. Gillis Jr., City Manager

From: Becky Witte, Deputy City Clerk

Re: Consideration of approving the automatic renewal clause for Fiscal Years 2023/24, 2024/25 and 2025/26 within the Cooperation Agreement with Volusia County for Participation in the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs.

Date: April 14, 2023

In order for the City to participate in the Community Development Block Grant (CDBG) program Volusia County requires a Cooperation Agreement. The current Cooperative Agreement was executed in 2017. Within the agreement is an automatic renewal clause for Fiscal Years 2023/24, 2024/25 and 2025/26. Volusia County is requesting a letter of intent to exercise the automatic renewal clause of the existing Cooperation Agreement.

Staff recommends the Council approve the automatic renewal clause for FY 2024-2026 within the Cooperation Agreement with Volusia County for Participation in the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs.

City of South Daytona

Office of the Mayor

1672 S. Ridgewood Avenue • South Daytona, FL 32119 • 386/322-3014



May 10, 2023

Mr. Larry T. Hayes, Director
Community Planning and Development
U.S. Department of Housing and Urban Development
Jacksonville Field Office
400 W. Bay Street, Suite 1015
Jacksonville, FL 32202

Dear Mr. Hayes,

Please accept this letter as the City of South Daytona's intent to remain a participating city with Volusia Urban County Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs for FY 2024-2026.

If you have any questions or need additional documentation, please notify City Manager Gillis at 386-322-3014.

Sincerely,

William C. Hall
Mayor

City of South Daytona

Office of the Mayor

1672 S. Ridgewood Avenue • South Daytona, FL 32119 • 386/322-3014



May 10, 2023

Brittany Louis
Housing & Grants Administration Manager
Community Assistance Division
121 W Rich Avenue
DeLand, FL 32720

Dear Ms. Louis,

Please accept this letter as the City of South Daytona's intent to remain a participating city with Volusia Urban County Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs for FY 2024-2026.

If you have any questions or need additional documentation, please notify City Manager Gillis at 386-322-3014.

Sincerely,

William C. Hall
Mayor



April 14, 2023

Mr. James Gillis Jr., City Manager
City of South Daytona
1672 S Ridgewood Avenue
South Daytona, FL 32119

Re: **Renewal of Volusia County Cooperation Agreement
FY 2023/24, 2024/25, and 2025/26
Community Development Block Grant (CDBG)
HOME Investment Partnership Program (HOME)
Emergency Solutions Grant (ESG)**

Dear Mr. Gillis Jr.,

The County of Volusia Community Assistance Division invites the City of South Daytona to continue to participate in the Volusia Urban County Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs for FY 2024-2026. Volusia County may not undertake essential community development and housing assistance in units of local government in the County without the consent of the participating jurisdiction's governing body. In this instance, the consent required is the renewal of the Volusia Urban County Cooperation Agreement that the County previously signed with the cities now participating in the Volusia Urban County Program.

The automatic renewal clause of the existing Cooperation Agreements will be exercised unless the City of South Daytona terminates the Agreement. If the City of South Daytona elects to terminate our agreement at the end of the current period expiring on September 30, 2023, the City of South Daytona must notify Volusia County Community Assistance and the U.S. Department of Housing and Urban Development (HUD) of their intent to do so, in writing, by May 12, 2023.

HUD correspondence should be addressed to:

Mr. Larry T. Hayes, Director
Community Planning and Development
U.S. Department of Housing and Urban Development
Jacksonville Field Office
400 W. Bay Street, Suite 1015
Jacksonville, FL 32202

Mr. Gillis Jr.
April 14, 2023
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To ensure full understanding of your rights, and in accordance with the requirements of HUD, we wish to again advise the City of South Daytona of the following:

1. The Housing and Community Development Act of 1974, as amended, provides that the population of all units of general local government included in an Urban County at qualification shall be included in the population of such Urban County for three (3) consecutive years;
2. If the City of South Daytona chooses to remain with the urban county, it is ineligible to apply for grants under the State CDBG program while it is part of the urban county;
3. If the City of South Daytona chooses to remain with the urban county, it is also a participant in the HOME program and may only receive a formula allocation under the HOME Program as a part of the urban county, although this does not preclude the urban county or a unit of government within the urban county from applying to the State for HOME funds, if the State allows; and
4. If the City of South Daytona chooses to remain with the urban county, it is also a participant in the ESG program and may only receive a formula allocation under the ESG Program as a part of the urban county, although this does not preclude the urban county or a unit of government within the urban county from applying to the State for ESG funds, if the State allows;
5. If the City of South Daytona chooses to be excluded from the urban county, it must notify both Community Assistance and HUD in writing by May 12, 2023; and
6. Such election to be excluded will be effective for the entire three (3) year qualification period, Fiscal Years 2023/24, 2024/25 and 2025/26.

Please respond in writing on official letterhead no later than **May 12, 2023** of your intent to remain a participating city or your desire to terminate the agreement.

If you have any questions, please contact me at (386) 736-5955 ext. 12285.

Sincerely,

Brittany Louis

Brittany Louis, Manager
Housing and Grants Administration

CC: Becky Witte, Deputy City Clerk