

**City of South Daytona
Community Redevelopment Agency (C.R.A.G.)
Meeting Minutes
Tuesday, March 14, 2023, at 6:00pm**

City Council Chambers, 1672 S. Ridgewood Avenue, South Daytona, Florida
and Facebook Live (www.facebook.com/CityOfSouthDaytona)

Call to Order: Chair William C. Hall called the City of South Daytona Community Redevelopment Agency Meeting to order at 6:00 pm.

Roll Call:

Present:

Chair William C. Hall
Member Eric Sander
Member Lisa O'Neal

Member Doug Quartier
City Manager James L. Gillis, Jr.
City Attorney Wade Vose

Not Present: Member Brandon Young

Item 3. Approval of Minutes for South Daytona Community Redevelopment Agency – February 14, 2023.

Motion to approve by Member Lisa O'Neal. Second by Member Eric Sander. Motion carried unanimously.

Item 4. Consideration of approving a Work Authorization with Mead & Hunt for the US 1 Undergrounding project Phase 2 Parts A & B from McDonald Street to Ridge Boulevard in our Community Redevelopment Area (CRA) as budgeted in this fiscal year.

City Manager Gillis recapped the US 1 undergrounding project. He recalled Mead & Hunt assisted with the first segment of US 1 undergrounding. This Work Authorization begins the design stage of the project. Staff has met with FPL and outlined the requirements to continue this beautification project.

Mr. Gillis concluded with a staff recommendation for the Community Redevelopment Agency approve the attached Work Authorization for services and cost provided by Mead & Hunt for the continuation of the US 1 Streetscape with a recommendation of approval to the City Council. He said the Work Authorization has a fee not to exceed \$74,988 to develop preliminary construction plans in conjunction with utility provider input.

Motion to approve by Member Eric Sander. Second by Member Lisa O'Neal. Motion carried unanimously.

Item 5. Consideration of approving the purchase of a replacement truck for CRA Maintenance as available within the contingency account in the CRA fund in the current FY 2022-2023 budget.

City Manager Gillis said the Facility and Grounds Department is in need of a vehicle dedicated to maintenance in the Community Redevelopment Area. The vehicle that was previously used was severely damaged during debris clean up after Hurricane Ian.

Mr. Gillis explained that since this vehicle was severely damaged after the current budget year had begun, the replacement vehicle was going to be budgeted in next year's budget (FY 2023-24). We were recently notified by the dealer that a surplus truck was immediately available. The surplus truck was perfect for our needs and is available at a good price. In accordance with our vehicle procurement policy, the 2023 Florida Sherriff's Association Vehicle Contract Purchasing quote for the truck was \$33,896.


Mr. Gillis explained the purchase price is available within the contingency account in the CRA fund in the existing budget. He concluded that staff is recommending that the purchase of the replacement truck be approved so the city can take possession of the surplus truck now.

Motion to approve by Member Eric Sander. Second by Member Lisa O'Neal. Motion carried unanimously.

Adjournment: Chair William C. Hall adjourned the City of South Daytona Community Redevelopment Agency Meeting at 6:05 pm.

Regular City Council Meeting followed.


Becky Witte, Deputy City Clerk


Chair William C. Hall