

# City of South Daytona

## Office of the City Manager

1672 S. Ridgewood Avenue • South Daytona, FL 32119 • 386/322-3014



### MEMORANDUM

To: James L. Gillis Jr., City Manager

From: Becky Witte, Deputy City Clerk

Re: Consideration of approving the first, one (1) year extension of the Emergency Debris Monitoring Contracts with Tetra Tech, Thompson Consulting Services, and Rostan Solutions.

Date: March 6, 2024

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In 2019, the City partnered with Holly Hill and New Smyrna Beach on two RFPs for Emergency Debris Monitoring and Debris Hauling and Disposal. The term of the Contract was for five (5) years from the date of award with five (5), one (1) year renewal options. The contracts expire in June 2024. Staff contacted the awarded Emergency Debris Monitoring and Debris Hauling and Disposal companies to request the first, one (1) year renewal (ending June 10, 2025).

In 2022, the City utilized the services of Tetra Tech who did an excellent job of providing monitoring and reimbursement assistance following Hurricanes Ian and Nicole. Although they were very good, it is important to have more than one option just in case any one firm is stretched beyond their capabilities.

As a result, staff recommends the City Council approve the first, one (1) year extension of the Emergency Debris Monitoring Contracts with Tetra Tech, Thompson Consulting Services, and Rostan Solutions.

**AGREEMENT FOR EMERGENCY DEBRIS MONITORING SERVICES**  
**Request for Proposal (RFP) 19-PW-15**

**AMENDMENT NO. 1**

THIS **CONTRACT AMENDMENT NO. 1** is by and between **City of South Daytona, Florida** (hereinafter referred to as "CLIENT"), and **TETRA TECH, INC.** (hereinafter referred to as "CONTRACTOR").

**WITNESSETH:**

**WHEREAS**, CLIENT has entered into a Contract for Emergency Debris Monitoring Services with CONTRACTOR for a period of five (5) years beginning on June 11, 2019 through June 11, 2024 with the option to renew the contract term for five (5) additional one (1) year periods.

**WHEREAS**, CLIENT and CONTRACTOR desire to exercise the first renewal option for one (1) additional year.

**NOW, THEREFORE**, the parties hereby agree as follows:

1. **CONTRACT TERM.** The Contract is renewed from June 12, 2024 through June 11, 2025.
2. **MODIFICATIONS.** This Contract Amendment No. 1 and the Contract, taken together, constitute the final agreement between CLIENT and CONTRACTOR. Any modification of or additions to the terms of this Contract Amendment or Contract must be in writing and executed by the parties.

IN WITNESS WHEREOF, the parties have duly executed this Contract Amendment written below.

**City of South Daytona, Florida**

**TETRA TECH, INC.**

\_\_\_\_\_  
Name:

Title:

  
\_\_\_\_\_  
Name: Jonathan Burgiel  
Title: Business Unit President



March 6, 2024

Ms. Becky Witte  
Deputy City Clerk  
City of South Daytona  
1672 South Ridgewood Avenue  
South Daytona, Florida 32119

Via email: [bwitte@southdaytona.org](mailto:bwitte@southdaytona.org)

RE: Mutual Agreement to Extend Contract  
Emergency Debris Monitoring Services

Dear Ms. Witte:

Thompson Consulting Services (Thompson) has been providing the City of South Daytona, Florida (City) with Emergency Debris Monitoring Services since the execution of the contract on June 11, 2019. The term of the contract is for five (5) years and may be extended for five (5) additional one (1) year terms upon mutual written agreement and approval by the City.

If the City desires to exercise the first option to extend the contract, please sign the renewal acceptance below and return a copy to Thompson. Upon execution of this acknowledgement, the contract will continue under the same terms and conditions, until its new expiration date of June 10, 2025.

We appreciate the opportunity to renew this contract and stand ready to respond immediately in the event the City requests our services. If you have any questions or if we can be of any further assistance, please do not hesitate to contact me at (407) 792-0018 or by email [jhoyle@thompsoncs.net](mailto:jhoyle@thompsoncs.net).

Sincerely,



Jon Hoyle  
President

RENEWAL ACCEPTANCE  
City of South Daytona, Florida

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*Signature*

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*Name/Title*

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*Date*

2601 Maitland Center Parkway  
Maitland, FL 32751  
407.792.0018 ph. / 407.878.7858 fax  
[www.thompsoncs.net](http://www.thompsoncs.net)

A THOMPSON HOLDINGS, INC. COMPANY

**CONTRACT RENEWAL  
FOR EMERGENCY DEBRIS MONITORING SERVICES  
Rostan Solutions LLC**

WHEREAS, the City of South Daytona (City) requested proposals for PROFESSIONAL EMERGENCY DEBRIS MONITORING SERVICES, via RFP 19-PW-15; and

WHEREAS, the City accepted the qualifications of Rostan Solutions LLC; and

WHEREAS, the parties desire to enter into the first of five, one (1) year optional renewals of the contract Pursuant to the RFP 19-PW-15

NOW, THEREFORE, THE CITY AND ROSTAN SOLUTIONS LLC, AGREE AS FOLLOWS:

1. The City and Rostan Solutions LLC, agree to all the terms and conditions as stated and contained in the Emergency Debris Monitoring Services Agreement, RFP 19-PW-15, including, any/all Attachments, Addenda, and the firm's Request for Proposals response submitted, each being by reference incorporated herein. The respective rights and obligations of the parties shall be determined in accordance with the City's RFP, the RFP Response of the firm, and Florida law.

2. The term of this contract renewal agreement shall commence upon the final signature on this document, \_\_\_\_\_, 2024, and is for a one-year renewal.

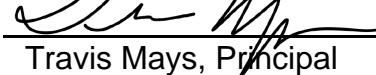
CITY OF SOUTH DAYTONA

By: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

ROSTAN SOLUTIONS LLC

By: \_\_\_\_\_  
Travis Mays, Principal

Date: 3/5/2024

Attest: \_\_\_\_\_

END OF CONTRACT FOR SERVICES