

# City of South Daytona

## Office of the City Manager / Department of Finance

Post Office Box 214960 • South Daytona, FL 32121 • 386/322-3060 • FAX 386/322-3099



### MEMORANDUM

**To:** James L. Gillis, Jr., City Manager

**From:** Jason E. Oliva, Finance Director

**Re:** **Resolution No. 2022-25**, A Resolution of the City Council of the City of South Daytona, Volusia County Florida Adopting the Final Budget for the Fiscal Year Beginning October 1, 2022 and Ending on September 30, 2023; Providing for Severability; and Providing and Effective Date.

**Date:** September 20, 2022

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**Issue:** The Truth in Millage (TRIM) process informs taxpayers and the public about the legislative process by which local taxing authorities determine ad valorem (property) taxes. When levying a millage, taxing authorities must follow chapter 200 of the Florida Statutes which govern TRIM. State laws require that two formal public hearings be held in September to adopt the budget for the upcoming fiscal year, 2022-2023. The first public hearing to adopt a tentative budget was on September 12, 2022.

**Solution:** Resolution No. 2022-25 adopts the final budget. The budget for fiscal year 2022-2023 is attached in Exhibit A.

**Recommendation:** Staff requests council adopt the final budget.

**Result:** The City will remain in compliance with TRIM requirements. According to Florida law, failure to meet TRIM requirements will result in loss of revenue sharing for the taxing authority.

**RESOLUTION NO. 2022-25**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA, FLORIDA, ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, on September 12, 2022, the City Council adopted a tentative budget following a public hearing as required by Section 200.065, Florida Statutes; and

**WHEREAS**, pursuant to Section 200.065, Florida Statutes, a public hearing on the final budget has been conducted by the City Council on September 27, 2022; and

**WHEREAS**, the City of South Daytona has set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2022-2023.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA OF VOLUSIA COUNTY, FLORIDA:**

**SECTION 1.** The City Council of the City of South Daytona, Florida pursuant to the Charter of the City of South Daytona and Chapters 166 and 200, Florida Statutes, does hereby adopt the Final General, Enterprise, and all other related Fund Budgets, which are summarized and attached hereto as Exhibit "A" which may later be amended by the City Council.

**SECTION 2. SEVERABILITY.** If any section subsection or portion of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption by the City Council.

**PASSED** upon first and final reading at a regular meeting of the City Council held in the City of South Daytona, Florida, on the 27<sup>th</sup> day of September, 2022 at \_\_\_\_\_p.m.

**Signed: The City Council of the  
City of South Daytona, Florida**

\_\_\_\_\_  
The Honorable William C. Hall, Mayor

Attest:

\_\_\_\_\_  
James L. Gillis, Jr., City Manager

Approved as to form and legality:

\_\_\_\_\_  
Wade C. Vose, City Attorney

**Resolution 22-25**  
**Attachment "A"**

	General Fund Fund <u>Budget</u>	Police Confiscated Fund <u>Budget</u>	Permits and Inspections Fund <u>Budget</u>	Redevelopment Trust Fund <u>Budget</u>	Transportation Fund <u>Budget</u>	Capital Project (Cell Tower) Fund <u>Budget</u>	Capital Project (ARPA) Fund <u>Budget</u>	Water & Sewer Enterprise Fund <u>Budget</u>	Stroormwater Enterprise Fund <u>Budget</u>	Solid Waste Enterprise Fund <u>Budget</u>	Internal Service Fund <u>Budget</u>	Coummunity Trust Fund <u>Budget</u>	Total All Funds <u>Budget</u>
<b><u>REVENUES</u></b>													
<b><u>Taxes</u></b>													
Ad Valorem Tax	\$ 4,487,090	\$ -	\$ -	\$ 2,760,139	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,247,229
Local Option Fuel Taxes	-	-	-	-	337,200	-	-	-	-	-	-	-	337,200
Franchise Fees	808,598	-	-	-	-	-	-	-	-	-	-	-	808,598
Utility Service Taxes	1,296,386	-	-	-	-	-	-	-	-	-	-	-	1,296,386
Communication Services Tax	444,000	-	-	-	-	-	-	-	-	-	-	-	444,000
Sub-Total	7,036,074	-	-	2,760,139	337,200	-	-	-	-	-	-	-	10,133,413
<b><u>Business Tax Receipts and Permits</u></b>													
Business Tax Receipts	188,000	-	-	-	-	-	-	-	-	-	-	-	188,000
Building Permits	-	-	303,135	-	-	-	-	-	-	-	-	-	303,135
Other Fees and Permits	2,840	-	-	-	-	-	-	-	-	-	-	-	2,840
Sub-Total	190,840	-	303,135	-	-	-	-	-	-	-	-	-	493,975
<b><u>Intergovernmental</u></b>													
Federal Grants	317,460	-	-	-	-	307,117	-	75,000	-	-	-	-	699,577
State Grants	-	-	-	-	53,936	-	-	-	-	-	-	-	53,936
State Shared Revenues	1,314,600	-	-	-	105,128	-	-	-	-	-	-	-	1,419,728
Grants-Other Local Units	89,826	-	-	-	-	-	-	-	-	-	-	-	89,826
Shared Revenues-Other Local Units	12,000	-	-	-	-	-	-	-	-	-	-	-	12,000
Payment in Lieu of Taxes	809,616	-	-	-	-	-	-	-	-	-	-	-	809,616
Sub-Total	2,543,502	-	-	-	159,064	307,117	-	75,000	-	-	-	-	3,084,683
<b><u>Charges for Services</u></b>													
General Government	9,480	-	-	-	-	-	-	-	-	-	226,510	-	235,990
Public Safety	250	-	23,500	-	-	-	-	-	-	-	-	-	23,750
Physical Environment	6,000	-	-	-	-	-	-	-	-	2,386,128	-	-	2,392,128
Water Utility	-	-	-	-	-	-	-	3,311,600	-	-	-	-	3,311,600
Sewer Utility	-	-	-	-	-	-	-	4,401,470	-	-	-	-	4,401,470
Culture/Recreation	87,575	-	-	-	-	-	-	-	-	-	-	-	87,575
Stormwater Management	-	-	-	-	-	-	-	-	1,289,040	-	-	-	1,289,040
Sub-Total	103,305	-	23,500	-	-	-	-	7,713,070	1,289,040	2,386,128	226,510	-	11,741,553
<b><u>Fines and Forfeitures</u></b>													
Judgements and Fines	35,100	-	-	-	-	-	-	-	-	-	-	-	35,100
Violations of Local Ordinances	10,350	-	-	-	-	-	-	-	-	-	-	-	10,350
Other Fines and Forfeitures	-	10,000	-	-	-	-	-	-	-	-	-	-	10,000
Sub-Total	45,450	10,000	-	-	-	-	-	-	-	-	-	-	55,450
<b><u>Miscellaneous</u></b>													
Interest Earnings	11,400	-	-	-	-	-	-	3,500	-	-	-	-	14,900
Special Assessment/Impact Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions and Donations	8,000	-	-	-	-	-	-	-	-	-	-	20,000	28,000
Other Miscellaneous Revenue	48,550	-	-	-	-	-	-	-	-	-	-	-	48,550
Sub-Total	67,950	-	-	-	-	-	-	3,500	-	-	-	20,000	91,450
<b><u>Other Sources</u></b>													
Transfer from Police Impact Fee Fund	25,000	-	-	-	-	-	-	-	-	-	-	-	25,000
Contributions from Enterprise Fund	308,604	-	-	-	435,000	-	-	-	-	-	-	-	743,604
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
Sub-Total	333,604	-	-	-	435,000	-	-	-	-	-	-	-	768,604
<b><u>Non-Operating Sources</u></b>													
Transfer from Reserves	205,200	-	-	317,824	75,000	432,883	3,350,000	-	-	-	-	-	4,380,907
Budgetary Transfer-Depreciation	-	-	-	-	-	-	-	667,300	556,400	-	-	-	1,223,700
Sub-Total	205,200	-	-	317,824	75,000	432,883	3,350,000	667,300	556,400	-	-	-	5,604,607
<b>TOTAL REVENUES</b>	<b>\$ 10,525,925</b>	<b>\$ 10,000</b>	<b>\$ 326,635</b>	<b>\$ 3,077,963</b>	<b>\$ 1,006,264</b>	<b>\$ 740,000</b>	<b>\$ 3,350,000</b>	<b>\$ 8,458,870</b>	<b>\$ 1,845,440</b>	<b>\$ 2,386,128</b>	<b>\$ 226,510</b>	<b>\$ 20,000</b>	<b>\$ 31,973,735</b>

**Resolution 22-25**  
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<b><u>EXPENDITURES</u></b>													
<b><u>Contingency</u></b>													
Reserve Contingency	\$ 32,718	\$ -	\$ -	\$ 11,957	\$ 6,294	\$ -	\$ -	\$ 14,289	\$ 4,978	\$ -	\$ 4,375	\$ -	\$ 74,611
Operating Contingency	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>160,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>10,000</u>	<u>-</u>	<u>10,000</u>	<u>-</u>	<u>380,000</u>
Sub-Total	132,718	-	-	171,957	6,294	-	-	114,289	14,978	-	14,375	-	454,611
<b><u>General Government</u></b>													
Legislative	149,051	-	-	-	-	-	-	-	-	-	-	-	149,051
Executive	438,728	-	-	47,930	-	-	-	-	-	-	-	-	486,658
Financial and Administrative	424,835	-	-	42,039	-	-	-	-	-	-	-	-	466,874
Legal Counsel	157,600	-	-	-	-	-	-	-	-	-	-	-	157,600
Comprehensive Planning	378,123	-	326,635	1,223,187	-	-	-	-	-	-	-	10,000	1,937,945
Debt Service Payments	473,887	-	-	1,490,517	26,126	-	-	-	-	-	-	-	1,990,530
Information Technology	207,488	-	-	-	-	-	-	-	-	-	-	-	207,488
Other General Government	<u>672,681</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>672,681</u>
Sub-Total	2,902,393	-	326,635	2,803,673	26,126	-	-	-	-	-	-	10,000	6,068,827
<b><u>Public Safety</u></b>													
Law Enforcement	4,201,916	10,000	-	19,815	-	-	-	-	-	-	-	-	4,231,731
Fire Control	<u>1,701,533</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,701,533</u>
Sub-Total	5,903,449	10,000	-	19,815	-	-	-	-	-	-	-	-	5,933,264
<b><u>Physical Environment</u></b>													
Solid Waste Control Services	-	-	-	-	-	-	-	-	-	1,852,350	-	-	1,852,350
Debt Service Payments	-	-	-	-	-	-	-	720,806	321,233	-	-	-	1,042,039
Water and Sewer Service	-	-	-	-	-	-	1,750,000	6,584,049	-	-	-	-	8,334,049
Flood Control / Stormwater Management	-	-	-	-	-	-	-	-	1,277,768	-	-	-	1,277,768
Utility Billing	-	-	-	-	-	-	1,600,000	447,400	45,192	56,739	-	-	2,149,331
Public Works	-	-	-	-	-	-	-	25,999	99,118	42,039	-	-	167,156
Equipment Maintenance Service Fund	-	-	-	-	-	-	-	-	-	-	212,135	-	212,135
Roads and Streets	<u>-</u>	<u>-</u>	<u>-</u>	<u>30,518</u>	<u>973,844</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,004,362</u>
Sub-Total	-	-	-	30,518	973,844	-	3,350,000	7,778,254	1,743,311	1,951,128	212,135	-	16,039,190
<b><u>Economic Environment</u></b>													
Other Economic Environment	<u>-</u>	<u>-</u>	<u>-</u>	<u>52,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>52,000</u>
Sub-Total	-	-	-	52,000	-	-	-	-	-	-	-	-	52,000
<b><u>Culture/Recreation</u></b>													
Parks and Recreation	1,062,963	-	-	-	-	740,000	-	-	-	-	-	10,000	1,812,963
Community Center	122,749	-	-	-	-	-	-	-	-	-	-	-	122,749
Special Events	155,322	-	-	-	-	-	-	-	-	-	-	-	155,322
Summer/Spring Day Camp	-	-	-	-	-	-	-	-	-	-	-	-	-
Recreation Programs	<u>246,331</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>246,331</u>
Sub-Total	1,587,365	-	-	-	-	740,000	-	-	-	-	-	10,000	2,337,365
<b><u>Interfund Transfers Out</u></b>													
Transfer to General Fund	-	-	-	-	-	-	-	231,453	77,151	-	-	-	308,604
Transfer to ADA Advisory Committee Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Capital Project Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Internal Service Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Police Confiscated Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Transportation Fund	-	-	-	-	-	-	-	-	-	435,000	-	-	435,000
Transfer to Internal Service Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Amortization Expense	-	-	-	-	-	-	-	9,874	-	-	-	-	9,874
Transfer to Reserves	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>325,000</u>	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>335,000</u>
Sub-Total	-	-	-	-	-	-	-	566,327	87,151	435,000	-	-	1,088,478
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>\$ 10,525,925</b>	<b>\$ 10,000</b>	<b>\$ 326,635</b>	<b>\$ 3,077,963</b>	<b>\$ 1,006,264</b>	<b>\$ 740,000</b>	<b>\$ 3,350,000</b>	<b>\$ 8,458,870</b>	<b>\$ 1,845,440</b>	<b>\$ 2,386,128</b>	<b>\$ 226,510</b>	<b>\$ 20,000</b>	<b>\$ 31,973,735</b>