

**City of South Daytona
Building Department**

1672 S. Ridgewood Avenue • South Daytona, FL 32119 • 386/322-3025



To: James L. Gillis, Jr., City Manager
From: Nick Ventura C.B.O., Chief Building Official
Date: October 3, 2022
Re: Consideration of approving the utilization of the Building Department Reserve Fund to cover the costs of owner/builder permit fees related to Hurricane Ian (including state taxes and fees) until November 30, 2022.

In order to assist residents with property restoration following the devastating effects of Hurricane Ian, all permits related to hurricane restoration will be expedited. Staff is also recommending that the Building Department Reserve Fund be utilized to cover the costs of owner/builder permit fees (including state taxes and fees) for those repairs attributable to Hurricane Ian until November 30, 2022.

If this measure is approved, the City will be assisting our residents in the restoration of their homes. Other municipalities are waiving permit fees in general but, in many instances, these measures only benefit the contractors performing the work and not the residents paying for it. By having the fees waived on all owner/builder permits associated with Hurricane Ian restoration, this guarantees that the property owner will receive this benefit.

To further expedite restoration, some work related to Hurricane Ian will be exempt from permitting. Examples of exempted work include but may not necessarily be limited to:

- Installation of minor temporary shoring to stabilize buildings
- Installation of temporary sheathing panels, similar materials and related closure systems (e.g. water resistive barriers, roofing underlayments) intended to reduce or prevent intrusion of wind and water
- Removal of interior building materials such as drywall and insulation to facilitate water removal and to commence drying of the building
- Minor siding, soffit and roofing repairs not exceeding 100 square feet of aggregate area for each type (siding, soffit, roofing)
- Repair or replacement of gutters and downspouts

Please be advised, building permits are required for any and all work not described above.

The following activities associated with owner/builder permits in connection with Hurricane Ian will be covered by the Building Department Reserve Funds:

- Building Repairs and Reconstruction (structural, non-structural, interior and exterior)
- Repairs and reconstruction of structural and non-structural components whether interior or exterior, require a building permit prior to starting work
- Roofing and re-roofing
- Window and door replacement
- A/C equipment change-outs
- Water heater change-outs
- Electrical repairs and replacement (service equipment, circuit panels, wiring, and equipment)
- Docks, Boat Houses, Seawalls
- Fences
- Screen enclosures
- Sheds

The reserve fund will cover all fees including the State Taxes and Surcharges which are applied to each building permit.

To further assist our residents in accelerating their recovery, building permits will not be required prior to work for the replacement of exterior windows and doors including garage doors, water heaters, and A/C work provided a permit is obtained within five (5) working days from the date the work is started.

Again, it is the City's intent to expedite all hurricane-related repair permits and to assist in the needs of our residents during recovery from this devastating event.

Staff recommends the City Council approve utilizing the City of South Daytona Building Department Reserve Fund to cover the costs of owner/builder permit fees related to Hurricane Ian (including state taxes and fees) until November 30, 2022.