

City of South Daytona

Office of the City Manager

1672 S. Ridgewood Avenue • South Daytona, FL 32121 • 386/322-3014



MEMORANDUM

To: James L. Gillis Jr., City Manager

From: Becky Witte, Deputy City Clerk

Re: Consideration of Resolution No. 2023-01, appointing members to the Planning and Appeals Board and defining member terms

Date: January 3, 2023

In June 2022 the City Council appointed five members to the Planning and Appeals Board via Resolution No. 2022-15 and set term expiration dates. Since then, vacancies have occurred. There are three open positions on the Planning and Appeals Board.

The current membership is as follows:

<u>Member</u>	<u>Term Expiration</u>
Petra Masci	March 31, 2023
Abe Agront, Jr. (<i>Reappointment</i>)	March 31, 2025
Phillip Trimarchi (<i>Reappointment</i>)	March 31, 2025
Eric Dickens (<i>Reappointment</i>)	March 31, 2025

The city advertised the board vacancies on the city website and posted the notice inside City Hall. The city received two applications in response to our request.

Staff has thoroughly reviewed the applications received for completeness and content, paying attention to the applicant's past involvement in their community and desire to be on the Board.

Based on the review of the applications, staff recommends the City Council appoint the following applicants to the Planning and Appeals Board for the terms listed in the accompanying resolution.

<u>Member</u>	<u>Term Expiration</u>
Amanda Dietz	August 31, 2026
Jim Tuholski	August 31, 2026

Section 3.2 of the Land Development Code specifies that members should be appointed for three-year terms. It is extremely important to stagger the membership, so we don't have all of the member terms expire at the same time. To ensure staggered terms, staff is recommending that the appointments serve until the end of August 2026.

RESOLUTION NO. 2023-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA, FLORIDA, APPOINTING MEMBERS TO THE PLANNING AND APPEALS BOARD (PAB); PROVIDING FOR TERMS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council is responsible for selecting members to serve on City Boards; and

WHEREAS, in June 2022 the City Council appointed five members to the Planning and Appeals Board via Resolution 2022-15 and set term expiration dates; and

WHEREAS, a vacancy has occurred which creates three open positions on the Planning and Appeals Board; and

WHEREAS, staff advertised the board vacancies on the city website and posted the notice inside City Hall and received two applications in response to our request.

WHEREAS, the City's Land Development Code Section 3.2, specifies that members should be appointed for three-year terms; and

WHEREAS, the City Council of the South Daytona hereby believes it is appropriate to appoint the board and set termination dates to ensure staggered terms.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA, FLORIDA:

Section 1. The following members are appointed to the Planning and Appeals Board (PAB) for the following terms:

<u>Member</u>	<u>Term Expiration</u>
Amanda Dietz	August 31, 2026
Jim Tuholski	August 31, 2026

Section 2. That this Resolution shall become effective immediately upon its adoption.

THIS RESOLUTION APPROVED ON FIRST AND ONLY READING this 10th day of January 2023 by the City Council of the City of South Daytona, Florida.

CITY OF SOUTH DAYTONA, FLORIDA

William C. Hall, Mayor

ATTEST: _____
James L. Gillis Jr, City Manager

APPROVED AS TO FORM AND LEGALITY:

Wade C. Vose, City Attorney

**CITY OF SOUTH DAYTONA
ADVISORY BOARDS
VOLUNTEER APPLICATIONS**

Thank you for your interest in serving the City of South Daytona. Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration for the appointment. You are welcome to attach a resume' with the application.

Please choose the Board for which you wish to apply and then fill in the required information about yourself that demonstrates your desire to serve. These boards help shape the City of South Daytona for future generations and we sincerely thank each individual who is willing to serve.

 X Planning and Appeals Board

6:00 p.m. 3rd Wednesday of the month, City Council Chambers

 X Parks and Recreation Board /
ADA Advisory Committee

6:00 p.m. meets quarterly on the 3rd Thursday of the month, Piggotte Community Center

 TPO Bicycle/Pedestrian Advisory Committee

Indigo Professional Center, 2570 W. Int'l Speedway Blvd., Suite 100, Daytona Beach. Regularly scheduled meetings of the BPAC shall be held on a day and time agreed upon annually by the Committee. Regular meeting dates and times may be changed by action of the BPAC Committee to accommodate holidays and/or conflicts. If there are questions, contact Pamela Blankenship at pblankenship@volusiatpo.org or call 386.226.0422 ext. 20416.

 TPO Citizen Advisory Committee

The Citizens Advisory Committee meets the 3rd Tuesday of every month except July and December which are typically cancelled. The meeting is at 1:30 p.m. in the TPO Conference Room at 2570 W.

International Speedway Blvd.,
Suite 100, Daytona Beach. For
any questions, please contact
Pamela Blankenship at
pblankenship@volusiatpo.org
or call 386.226-0422 ext. 20416.

_____ Volusia Growth Management Commission

Meets the 4th Wednesday of the
month at 7:00 p.m. The meetings
rotate between the east and west
side of the County. The meeting
on the east side meets at the City
of Daytona Beach Commission
Chamber and on the west side
the meeting is held in the County
Council Chambers in DeLand.
This Board is a three-year term.

All board members are subject to the "Sunshine Law" as defined in Chapter 286 of the Florida Statutes. Board members must be registered voters.

Members of the Planning and Appeals Board are required to file financial disclosures within 30 days of appointment. You will receive the application from the city clerk's office.

1. **PERSONAL (Please print)**

Name Amanda Dietz Date of Birth 4/26/89
Address 938 Boulder Dr. South Daytona
Home Phone: _____ Business Phone: 386-822-5770
Cell Phone: 386-212-8045 E-Mail: Adietz138@gmail.com

Are you a registered voter in South Daytona? X Yes _____ No
How long have you been a resident of South Daytona? 2 years
Are you currently serving on a City Board? NO
Have you ever served on a City Board? NO
If yes, when and which Board. _____

2. **REFERENCES** - Please list three references (personal and/or business)

Allison Hughes 101 N. Alabama Ave DeLand, FL (w) 386-822-5770
Name, address and phone number (c) 904-477-9413

Justine Snow 101 N. Alabama Ave. Deland (w) 386-822-5770
Name, address and phone number (C) 518 572-4151

Denise Crosby 310 Poinciana Ave. Port Orange 386-290-8871
Name, address and phone number

3. **EDUCATION:**

High School Atlantic High School Date Graduated 2007
College _____
Degree: _____ Date Graduated _____

4. **WORK EXPERIENCE:**

Public Defenders Office 7/2015 - Current
Booth's Bowery 8/2010 - 8/2015
Noah's Ark Childcare 7/2009 - 7/2010
FL Healthcare Pharmacy 3/2007 - 6/2009

5. **INTEREST/ACTIVITIES:** Nature, hiking, botany, environmental
science, community outreach.

6. **COMMUNITY INVOLVEMENT:** Im the Co-Host/Co-founder of
a podcast on the Criminal Justice System / reform where
I meet with local/worldwide agencies to discuss
and educate listeners on these issues.
Also recently started reaching out to other members of community to
propose ordinance change which has led to pilot chicken program.

7. **WHY DO YOU DESIRE TO SERVE ON THE SELECTED BOARD?** Im looking
for the opportunity to become more involved
in the South Daytona community, to play a role
in the protection and expansion of the city's
parks and rec. services, and to protect our
natural environment for future generations.

I understand the responsibilities of being a board member, and I have adequate time to serve, if appointed.

Amanda Dietz
Signature

Amanda Dietz
Print Name

8/17/21
Date

Objective

I'm looking for the opportunity to become more active in the South Daytona community, to play a role in the protection and expansion of the city's park and recreation services, and to protect our natural environment for future generations.

Experience

Communications/ Intake/ Legal Assistant

July 2015- current, Public Defender's Office

- Communication liaison between clients and legal council
- Handle high volumes of calls
- Scheduling
- Multi-tasking.

Bartender, Server, Prep Cook, Expediter, General Store Supervisor

Aug/2010 - Aug 2015, Booths Bowery, Port Orange, FL

- Customer Service.
- Use of P.O.S system.
- Oversee store function.
- Microsoft office work
- Cash handling
- Prep food for the restaurant.
- Prepare salads and desserts.
- Expedite all food orders.

Childcare Provider

July/2009 - July/2010, Noah's Ark Childcare, D'Iberville, MS

- Care for children ranging ages 6 weeks to 4 years old.
- Follow a curriculum.

Pharmacy Cashier/Tech

March/2007-June/2008, Florida Health Care Pharmacy, Port Orange, FL

- Customer Service
- Use of P.O.S system.
- Enter prescriptions.
- Fill and label prescriptions.

Education

Atlantic High, Port Orange, Florida

2003-2007

General Diploma

4.0

References

Allison Hughes
Division Chief, Public Defenders Office
(386)822-5770

Justine Snow
Attorney, Public Defenders Office
(386)822-5770

Denise Crosby
Compensation Analyst, Embry Riddle Aeronautical University
(386) 290-8871

Karen Baker
(386) 843-2055
Manager, Booths Bowery (Retired)

Cheryl Watkins
(228) 392-9896
Director, Noah's Ark Childcare

Miguel Rubio
(386)767-0563
Head Pharmacist, Florida Health Care Pharmacy

CITY OF SOUTH DAYTONA ADVISORY BOARD VOLUNTEER APPLICATION

Thank you for your interest in serving the City of South Daytona. Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration for the appointment. You are welcome to attach a resume with the application.

Please choose the Board(s) for which you wish to apply. If applying for more than one Board, please number in the order of your preference.

<input checked="" type="checkbox"/> Planning and Appeals Board	6:00 p.m. 3 rd Wednesday of the month, as needed. Three-year term.
<input checked="" type="checkbox"/> Parks, Recreation and ADA Advisory Board	6:00 p.m. 3 rd Thursday of the month, as needed.
<input type="checkbox"/> TPO Bicycle / Pedestrian Advisory	Indigo Professional Center, 2570 W. Int'l Speedway Blvd., Suite 100, Daytona Beach. Regularly scheduled meetings of the BPAC shall be held on a day and time agreed upon annually by the Committee. Regular meeting dates and times may be changed by action of the BPAC Committee to accommodate desirable changes because of holidays and/or other reasons.
<input type="checkbox"/> R2CTPO Citizen Advisory Committee	The Citizens Advisory Committee meets the 3 rd Tuesday of every month except July and December which are typically cancelled. The meeting is at 1:30 p.m. in the R2CTPO Conference Room at 2570 W. International Speedway Boulevard, Suite 100, Daytona Beach. Any questions contact Pamela Blankenship at pblankenship@r2ctpo.org or call (386) 226-0422, ext. 20416.
<input type="checkbox"/> Volusia Growth Management Commission	Meets the 4th Wednesday of the month at 7:00 p.m. The meetings rotate between the east and west side of the County. The meeting on the east side meets at the City of Daytona Beach Commission Chamber and on the west side the meeting is held in the County Council Chambers in DeLand. Three-year term.

All the boards are subject to the "Sunshine Law". Board members must be a registered voter and a homestead resident of the city.

Members of the Planning and Appeals Board are required to file financial disclosures within 30 days of appointment and annually thereafter. You will receive the financial disclosure form from Deputy City Clerk, Becky Witte.

PERSONAL (Please print)			
Name:	Jim Tuholski		
Address:	139 Tradewinds Cir		
City, State Zip:	South Daytona, FL 32119		
Phone:	703-407-1568	Alternate Phone:	386-566-7706
Email Address:	Dnjt1003@bellsouth.net		
Are you a homesteaded resident of South Daytona?			
		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
How long have you been a resident of South Daytona?		Since roughly 2002 about 20 years	
Are you currently serving of a City Board?		<input type="checkbox"/> Yes: _____ <input checked="" type="checkbox"/> No	
Have you ever served on a City Board?		<input type="checkbox"/> Yes: _____ <input checked="" type="checkbox"/> No	
If yes, when and which Board?			

Education and Experience		
Education		
High School		Graduation Date: _____
College	Executive MBA GPA 4.0 Bachelors of Science Account and Finance with a minor in IT GPA 3.51	Graduation Date: MBA 2018 Bachelors 1992
Experience		
Work Experience: Director of Finance since 2002 for the last 5 year with AAR Prior years PWC, KPMG, NASA Space Gateway Support		
Interests/Activities: Soccer Keeping and improving South Daytona's beauty		

Community Involvement:
Recreation Soccer Coach for South Daytona, Port Orange, YMCA.

Why do you want to serve on a city board? **YES**

References. Please list three (3) references (personal or business)

Name:	James Gillis	Years known:	10+
Address: City, State Zip:			
Phone:	386-566-3527	Email Address:	
Name:	Doctor Jackson	Years known:	20+
Address: City, State Zip:	South Palmetto, South Daytona FL 32119		
Phone:	386-795-1403	Email Address:	
Name:	Ed Iannarelli	Years known:	20+
Address: City, State Zip:	Tradewinds Cir South Daytona FL 32119		
Phone:	386-547-4783	Email Address:	

I understand the responsibilities of being a board member, and I have adequate time to serve, if appointed.

Signature

Date

*Please return this application to Becky Witte, Deputy City Clerk, City of South Daytona,
at City Hall, 1672 S. Ridgewood Avenue, South Daytona or by email bwitte@southdaytona.org.
Any questions, please call 386-322-3011.*