



**City of South Daytona
Pre-Bid Meeting Minutes
City Council Chambers**

1672 S. Ridgewood Ave, South Daytona, Florida

Bid Number:	23-B-006
Bid Title:	Tree Trimming and Removal Services
Pre- Bid Date:	2:00 P.M. on Monday, March 20, 2023

Call to Order. Meeting called to order at 2:00pm by Deputy City Clerk Becky Witte

Staff Present:

Deputy City Clerk Becky Witte
Assistant Public Works Director Mark Smith
F&G Maintenance Supervisor Jim Beach

1. Scope of Work
2. Questions by the attendees.
3. An addendum will be issued with an updated Bid Sheet (also attached) and a note that Stump Grinding cost must include the cost of removal and clean up of wood chips per site is required per job.

Adjournment. Meeting adjourned at 2:12pm by Deputy City Clerk Becky Witte

Attached: Sign-in sheet

UPDATED BID FORM 8I:
Bid – Price Sheet

Cost to provide tree trimming, removal, stump grinding, and emergency service for a three (3) year period at fixed rates, to include all labor, materials and equipment, as described in the bid document:

SECTION I: TREE TRIMMING HOURLY RATE, HAZARDOUS TREE REMOVAL HOURLY RATES & EMERGENCY HOURLY RATE:

Item#	Description	Hourly Rate	
1	Routine & Scheduled TREE TRIMMING of HARDWOODS (any height); rate per CREW HOUR		
2	Routine & Scheduled TREE TRIMMING of PALM TREES (any height); rate per CREW HOUR		
3	Hazardous Conditions Tree Removal Rate; rate used in lieu of tree removal rates (below) for hazardous conditions in accordance with the bid; rate per CREW HOUR		
4	EMERGENCY Response Rate for Tree Trimming (any height) OR Tree Removal; two (2) hour response time in accordance with Scope of Work; rate per CREW HOUR		

SECTION II: TREE REMOVAL (Non-hazardous, non-emergency, and accessible with bucket equipment) Price per Tree (All tree types):

Item#	Diameter (DBH)/Routine & Scheduled	NOT including Stump Grinding	INCLUDING Stump Grindig
1	12" or under		
2	13" to 24"		
3	25" to 36"		
4	37" to 48"		
Item#	Height from ground	Price per Tree	
5	5' or smaller		
6	6' to 10'		
7	10' to 15'		
8	16' or higher		

SECTION III: STUMP GRINDING (Routine & Scheduled):

Item#	Diameter	Price per Stump (by diameter of stump)
1	12" or under	
2	13" to 24"	
3	25" to 36"	
4	37" to 48"	

ADDED ITEM: Subsurface Root Grinding (per hour rate): \$_____ per hour.

THIS UPDATED FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID.

City of South Daytona - Tree Trimming and Removal Services
Sign in Sheet - Pre-Bid Meeting
Monday, March 20, 2023
City Hall, 1672 S. Ridgewood Avenue, South Daytona

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