



City of South Daytona

Façade Improvement Program

Improving the appearance of your business



Grant Cycle Dates

Grant Program Opens for Applications:	January 2, 2018
Grant Applications Due:	February 1, 2018
Awards Announced:	February 16, 2018
Project Start:	March 1, 2018
Project Completion:	September 15, 2018

NOTE: Work completed prior to project approval and a signed contract will ***not*** be eligible for reimbursement.

Façade Improvement Program

Overview: This program for the US1 Corridor in the Community Redevelopment Area (CRA) has been established to encourage the improvement and beautification of exterior facades and landscaping for existing development along US1. The City will reimburse up to 50% of projects costs, with a total award not to exceed \$5,000. Funds will be disbursed on a reimbursement basis. All projects must receive approval before construction begins.

Evaluation Criteria: Projects will be evaluated by city staff based upon: compliance with design standards, quality and scope of improvements, need for improvements, impact on project site and US1 and any other special factors.

Guidelines: All improvements must be started within 30 days of the application approval/contract execution and completed within 160 days. All improvements must meet the design guidelines established in South Ridgewood Avenue Corridor Design Guidelines and can be accessed at <http://www.southdaytona.org> on the CRA webpage. All work must meet city code and applicants are responsible for acquiring the necessary permits.

Application Process: Complete an application form and provide the following items/information:

- Photograph of existing building and explanation of intended improvements
- Architectural/Engineering plans **if** making structural repairs/improvements
- Color chips of exterior paint colors; swatches/color samples for awnings
- Two (2) professional estimates for cost of intended improvements (even if you intend to complete work yourself)

Applicant: New and existing businesses located in existing structures within the CRA located on US1 are encouraged to apply.

Eligible Improvements: Grant funds will reimburse applicants for the following improvements:

- New stucco or repair of stucco
- New windows/doors
- Masonry work
- Landscaping, planters and irrigation
- Painting (all colors must be approved before starting)
- Signs (removal of old signs and installation of new signs that area approved by city staff)
- Removal of false material or addition of new materials to enhance façade appearance.
- Pressure cleaning
- Decorative fencing
- Awnings
- Lighting of exterior

Getting Started: Simply return the application with a drawing or rendering of the proposed improvements to the Redevelopment office in City Hall or email to prippey@southdaytona.org. City staff will review the project application and contact the applicant with any questions. Upon approval of the project, construction may begin after a signed agreement and building permit has been issued.

Disbursement: Funding is disbursed upon completion of the project and with submittal of an itemized statement of costs, photographs of completed work, receipts/canceled checks for materials and construction costs and a final inspection (when applicable) by the City's Building Department. All paid receipts must include name, address, phone number and license number of contractor.

Contact: Patty Rippey, Redevelopment Department, City of South Daytona
1672 S. Ridgewood Avenue, South Daytona, FL 32121 Website: www.southdaytona.org
Phone: 386-322-3016 Email: prippey@southdaytona.org

City of South Daytona Community Redevelopment Area Facade Improvement Program Application Form

This grant targets commercial properties in the CRA District of South Daytona. Proposed work must be consistent with the City's overall goals for an improved redevelopment district. Applicant must be the property owner.

I. APPLICANT INFORMATION

Contact Person Name : _____

Legal Name of Business: _____

Property Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____ E-mail Address: _____

Nature of Business (please list products/services provided): _____

City of South Daytona Business Tax Receipt Number: _____

Volusia County Business Tax Receipt Number: _____

Date the Business Was Legally Established: _____ State: _____

Legal Form of Business (Please Check One):

Corporation Sole Proprietorship
 Partnership Limited Liability Company

II. PROJECT DESCRIPTION

Project General Description (Summarize project to include as much detail about visual and structural improvements as possible. Attach additional sheets if necessary): _____

III. LIST OF ESTIMATED PROJECT COSTS (Please note that two (2) written estimates are required for each phase of work to be undertaken - attach additional sheets if necessary):

1. _____ Total Project Cost Estimate: \$ _____
2. _____

IV. DOCUMENTATION WHICH MUST BE ATTACHED TO THIS APPLICATION

Please include with this application at the time of submittal the following documentation:

- ____ Copy of current Volusia County Business Tax Receipt Number (if applicable)
- ____ Copy of current City of South Daytona Business Tax Receipt Number (if applicable)
- ____ Copy of City of South Daytona permits already received (if applicable)
- ____ Proof of insurance coverage for building
- ____ Copies of written estimates



V. APPLICATION SUBMITTAL

1. Please mail or drop off the completed application to City of South Daytona -Redevelopment Department
1672 S. Ridgewood Avenue, South Daytona, Florida 32121 -OR-
2. Applications and attachments may also be submitted electronically to prippey@southdaytona.org

For further information or questions regarding this program, contact the Redevelopment Department at (386) 322-3016 or the Community Development Department at (386) 322-3020.

***** Do Not Write Below This Line - For Office Use Only *****

Date application received: _____

Application Complete: Yes No. Additional information or documentation needed: _____

Additional information or documentation received: _____ Date: _____