

**City of South Daytona  
Building Department**

1672 S. Ridgewood Avenue • South Daytona, FL 32119 • 386/322-3025



To: James L. Gillis, Jr., City Manager  
From: Nick Ventura C.B.O., Chief Building Official  
Date: November 1, 2022  
Re: Consideration of extending the approval of utilizing the Building Department Reserve Fund to cover the costs of owner/builder permit fees related to Hurricane Ian (including state taxes and fees) until January 15, 2023.

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In order to assist residents with property restoration following the devastating effects of Hurricane Ian, on October 11, 2022, the City Council approved utilizing the City of South Daytona Building Department Reserve Fund to cover the costs of owner/builder permit fees related to Hurricane Ian (including state taxes and fees) until November 30, 2022.

Since approval, four (4) owners have applied for permits which qualify for this program.

To further expedite restoration, some work related to Hurricane Ian will be exempt from permitting. Examples of exempted work include but may not necessarily be limited to:

- Installation of minor temporary shoring to stabilize buildings
- Installation of temporary sheathing panels, similar materials and related closure systems (e.g. water resistive barriers, roofing underlayments) intended to reduce or prevent intrusion of wind and water
- Removal of interior building materials such as drywall and insulation to facilitate water removal and to commence drying of the building
- Minor siding, soffit and roofing repairs not exceeding 100 square feet of aggregate area for each type (siding, soffit, roofing)
- Repair or replacement of gutters and downspouts

*Building permits are required for any and all work not described above.*

To further the benefit of this program to our community, staff recommends the City Council approve an extension of utilizing the City of South Daytona Building Department Reserve Fund to cover the costs of owner/builder permit fees related to Hurricane Ian (including state taxes and fees) until January 15, 2023.